

Municipality of North Cowichan

Regular Council

MINUTES

May 17, 2017, 1:30 p.m.
Municipal Hall - Council Chambers

Members Present Mayor Jon Lefebure
 Councillor Joyce Behnsen
 Councillor Rob Douglas
 Councillor Al Siebring
 Councillor Tom Walker

Members Absent Councillor Maeve Maguire
 Councillor Kate Marsh

Staff Present Mark Ruttan, Acting Chief Administrative Officer
 Mary Beth MacKenzie, Acting Director of Corporate Services
 Scott Mack, Director of Development Services
 David Conway, Director of Engineering and Operations
 Kyle Young, Assistant Manager of Planning and Subdivision

1. **CALL TO ORDER**

There being a quorum present, the meeting was called to order at 1:30 p.m.

(For purposes of convenience, some items of business were dealt with out of order, but for ease of reading and cross reference with the agenda, these minutes are recorded in agenda order).

2. **APPROVAL OF AGENDA**

It was moved and seconded:

That Council approve the agenda as amended to resolve into Committee of the Whole following the Regular meeting to continue discussion on Communications and Engagement Initiatives.

CARRIED

3. **ADOPTION OF MINUTES**

It was moved and seconded:

That Council adopt the minutes of the Committee of the Whole and regular meetings held May 3, 2017.

CARRIED

4. **PUBLIC INPUT**

Council received no public input.

5. BYLAWS

5.1 Bylaw 3655 - Zoning Amendment Bylaw(No. 7 - Victoria Road), 2017

It was moved and seconded:

That Council read a first and second time "Zoning Amendment Bylaw (No. 7 – Victoria Rd), 2017", No. 3655.

CARRIED

5.2 Bylaw 3656 - "Zoning Bylaw Amendment (No. 8 - Lewis Street), 2017"

It was moved and seconded:

That Council read a first and second time "Zoning Amendment Bylaw (No. 8 – Lewis Street), 2017", No. 3656.

CARRIED

5.3 Bylaw 3597 - "Zoning Amendment Bylaw (No. 9 – Text Amendment), 2017"

It was moved and seconded:

That Council read a first and second time "Zoning Amendment Bylaw (No. 9 – Text Amendment), 2015", No. 3597.

CARRIED

6. REPORTS

6.1 Development Permit With Variances - 468 Arbutus Avenue

It was moved and seconded:

That Council issue Development Permit No. DP000101 to Grant Rodrick Newfield and Susan Ann Leon, for 468 Arbutus Avenue, that will vary the following sections of the Zoning Bylaw:

1. section 13 (1), to reduce the minimum required setback from the sea from 7.5 m to 5.4 m, and
2. section 56 (6) (a), to reduce the rear yard principal building minimum setback requirement from 8.0 m to 5.4 m.

CARRIED

6.2 Encroachment Agreement – 1026 Redcap Street

It was moved and seconded:

That Council approve, and authorize the Mayor and Corporate Officer to execute an encroachment agreement with the owners of 1026 Redcap Street to:

1. resolve issues related to the resident cutting down trees and building a fence on Municipal road right-of-way;
2. address a previously built retaining wall built on Municipal road right-of way; and
3. address the non-conforming driveway access.

CARRIED

6.3 Kingsview Public Hearing Update

It was moved and seconded:

That Council direct staff to schedule a public hearing prior to the end of June 2017, to receive public input on the bylaws for the proposed Kingsview development.

(Opposed: Douglas)

CARRIED

6.4 Proposed North Cowichan Nuisance Bylaw

It was moved and seconded:

That Council direct staff to prepare a report for Council on a proposed nuisance control bylaw for North Cowichan.

It was moved and seconded:

That the main motion be amended to strike out "for Council on a proposed" and replace with "and draft".

CARRIED

It was moved and seconded:

Main Motion as Amended:

That Council direct staff to prepare a report and draft a nuisance control bylaw for North Cowichan.

CARRIED

7. NOTICE OF MOTIONS

None.

8. REVIEW OF COMMITTEE MINUTES

Council reviewed, for information, the following Council committee minutes:

1. Audit Committee - May 1, 2017
2. Sports Wall of Fame Nomination Committee - May 2, 2017
3. Community Planning Advisory Committee - May 8, 2017
4. Agricultural Advisory Committee - May 9, 2017

9. NEW BUSINESS

None.

10. QUESTION PERIOD

Council received no questions from the public.

Council resolved into Committee of the Whole at 2:23 p.m.

11. COMMITTEE OF THE WHOLE

11.1 Communications and Engagement Initiatives

Council heard an update from the Community Liaison on PlaceSpeak, building relationships in the community and collaboration.

Council rose back into Regular meeting at 3:10 p.m.

12. CLOSED SESSION

Council closed the meeting to the public at 3:10 p.m. on the basis of section (90) (1) (a) *[appointment]*, (b) *[award or honour]*, (e) *[potential property disposition]*, and (g) *[potential litigation]* of the *Community Charter*. Council rose and reported on the following:

12.1 Appointments

It was moved and seconded:

That Council appoint Andrew Laidlaw to the interim position of Acting Chief Administrative Officer.

CARRIED

13. ADJOURNMENT

The meeting ended at 5:31 p.m.

Signed by Mayor

Certified by Corporate Officer