

**Municipality of North Cowichan
Regular Council
MINUTES**

**February 7, 2018, 1:30 p.m.
Municipal Hall - Council Chambers**

Members Present Mayor Jon Lefebure
 Councillor Joyce Behnsen
 Councillor Rob Douglas
 Councillor Maeve Maguire
 Councillor Kate Marsh
 Councillor Al Siebring
 Councillor Tom Walker

Staff Present Ted Swabey, Chief Administrative Officer (CAO)
 Mark Ruttan, Director of Corporate Services / Deputy CAO
 Scott Mack, Director of Development Services
 Mark Frame, Director of Financial Services
 David Conway, Director of Engineering and Operations
 Ernie Mansueti, Director of Parks, Forestry and Recreation
 Sarah Nixon, Director of Human Resources
 Kyle Young, Assistant Manager of Planning and Subdivision
 Don Stewart, Deputy Director of Parks and Recreation

1. CALL TO ORDER

There being a quorum present, Mayor Lefebure called the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

It was moved and seconded:

That Council approve the agenda as amended:

1. 11.1 Emergency Preparedness, and
2. 11.2 Conference Report.

CARRIED

3. ADOPTION OF MINUTES

It was moved and seconded:

That Council adopt the minutes of regular meeting held January 17, 2018 and the Special Council meeting held January 26, 2018.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

Councillor Maguire assumed the Chair at 1:35 p.m.

4.1 Watershed Service Establishment Bylaw

Mayor Lefebure, in his role as Chair of The Cowichan Valley Regional District (CVRD), and CVRD CAO Brian Carruthers, addressed Council about the proposed establishment of a regional watershed protection service. This proposed service is anticipated to require a referendum in conjunction with the next general local government election.

Mr. Carruthers summarized community input regarding the establishment of this service which identified water protection as a top priority, recommended that solutions and strategies be regional (in collaboration with partners) in nature, and recommended that there be a maximum tax limit of \$15 per \$100,000 of assessed property value. The proposed service would aim to:

1. Develop integrated drinking water and watershed protection strategies;
2. Conduct infrastructure planning for bulk water supply (surface and ground);
3. Update Liquid Waste Management plans;
4. Integrate watershed management into community planning strategies, regulations and guiding documents;
5. Integrate CVRD policy and decision-making;
6. Manage flood, drainage and hazard issues;
7. Address water resource contamination; and
8. Provide financial support for community-based watershed stewardship initiatives.

Following a question and answer period, Mayor Lefebure resumed the Chair at 2:08 p.m.

4.2 Cowichan 2050 Regional Planning Project

Council heard from CVRD Planner Bev Suderman regarding the Cowichan 2050 regional planning project. The purpose of this project is to build relations and create a high level planning document to address anticipated changes, such as climate change, population growth, and possible governance changes. The project adopts the 2020 vision, there is a regional working group in place, and a workshop will be organized for local elected officials in May.

5. PUBLIC MEETINGS AND HEARINGS

5.1 Bylaw 3682 - "Zoning Amendment Bylaw (No. 25 – Genoa Bay Road), 2017"

Public Hearing Report – Council commenced a public hearing at 2:25 p.m. to allow the public to make representations to Council respecting proposed Bylaw 3682. Mayor Lefebure outlined the public hearing order of business and read aloud Council's policy that it will not receive verbal or written communications from the public regarding the proposed zoning amendment bylaw after the closure of the public hearing. He then invited those in attendance to submit any last-minute correspondence. No late correspondence was presented. The Mayor noted the location of the public hearing binder and invited the public to review it during the hearing. The Director of Corporate Services advised that prior to the hearing 45 pieces of correspondence were received

from the public regarding the application. Council then received a presentation regarding the proposal from the Assistant Manager of Planning and Subdivision. Council then heard from the following persons:

1. Paul Tataryn - representing the applicants,
2. Adam Cage - address unknown,
3. Harry Jensen - float home owner,
4. Sheila Kitson - 5965 Genoa Bay Road,
5. Karen Shore - 6061 Genoa Bay Road,
6. Ian Milne - 1114 Bazett Road,
7. Ian Knox - 1267 Margaret Place, and
8. Judy Julius - 6047 Genoa Bay Road.

Points raised in favour to the rezoning include the following:

1. The property is very popular for weddings, pizza/market nights, and other special events;
2. There is wide community support for the applicants and their events;
3. There are economic benefits and spinoffs from the events.

Points raised in opposition to the rezoning included the following:

1. Some events are noisy, increase traffic, and lead to participants drinking and driving;
2. The 2 ancillary rental units are not being used to accommodate farm labour and are being used in addition to special events;
3. There is no way to monitor and enforce what is going on.

Mayor Lefebure asked three times if anyone else wished to speak. No one spoke so Mayor Lefebure closed the public hearing at 3:30 p.m.

Councillor Marsh left the meeting at 2:35 p.m. and returned at 2:37 p.m.

It was moved and seconded:

That Council read a third time "Zoning Amendment Bylaw (No. 25 – Genoa Bay Road), 2017", No. 3682.

CARRIED

It was moved and seconded:

That Council adopt "Zoning Amendment Bylaw (No. 25 – Genoa Bay Road), 2017", No. 3682.

CARRIED

It was moved and seconded:

That Council take a short recess (from 3:50 p.m. to 4:00 p.m.).

CARRIED

6. PUBLIC INPUT

Council received brief public input regarding agenda items from registered speakers.

7. BYLAWS

7.1 Bylaw 3676 - "Miscellaneous Bylaws Amendment Bylaw 2018"

It was moved and seconded:

That Council read a first, second and third time "Miscellaneous Bylaws Amendment Bylaw 2018", No. 3676.

PENDING

Amendment:

It was moved and seconded:

That Council strikeout section 6 (7) in proposed Bylaw 3676 (dealing with responses to applications to increase the seating capacity of liquor licences for outdoor picnic areas).

CARRIED

Amendment:

It was moved and seconded:

That Council add to section 4 (2) (b) "with terms up to 3 months in duration" (to limit the length of rental agreements for parks and forest lands).

CARRIED

It was moved and seconded:

That Council read a first, second and third time "Miscellaneous Bylaws Amendment Bylaw 2018", No. 3676, as amended.

CARRIED

7.2 Bylaw 3687 - "Five-Year Financial Plan Bylaw, 2018"

It was moved and seconded:

That Council adopt "Five-Year Financial Plan Bylaw, 2018", No. 3687.

CARRIED

7.3 Bylaw 3695 - "South End Sewer Local Area Service Enlargement Bylaw, 2018"

It was moved and seconded:

That Council read a first, second and third time "South End Sewer Local Area Service Enlargement Bylaw, 2018", No. 3695.

CARRIED

8. REPORTS

8.1 Chemainus Festival of Murals Program

Councillor Siebring left the meeting at 4:39 p.m.

It was moved and seconded:

That Council authorize the Mayor to send a letter on behalf of Council in support of the Chemainus Festival of Murals Society's Community Gaming Grant application.

CARRIED

8.2 BC Games – Access to the Cowichan Aquatic Centre

It was moved and seconded:
That Council extend the meeting to 6:30 p.m.

CARRIED

Councillor Siebring returned to the meeting at 4:40 p.m.

It was moved and seconded:
That Council support Option 3 to allow staff to offer free admission to the Cowichan Aquatic Centre for BC Summer Games coaches and athletes, and to allow staff to schedule accordingly to meet anticipated demand.

CARRIED

8.3 Fees to Use Forestry Managed Lands

It was moved and seconded:
That Council direct staff to draft a bylaw to amend the Fees Bylaw to include fees to use managed forest lands.

CARRIED

8.4 BC Senior Games

It was moved and seconded:
That Council refer the invitation to host the annual BC Senior Games to the Cowichan Valley Regional District for its consideration.

CARRIED

8.5 Bike Share Program

It was moved and seconded:
That Council direct staff to do a feasibility study to outline possible delivery models and options for a bike share program in North Cowichan south-end commercial core and the City of Duncan.

PENDING

Amendment:

It was moved and seconded:
That Council add the following words to the main motion "and that Council refer the feasibility study to the Environmental Advisory Committee for its review".

(Opposed: Behnsen; Siebring; Walker)

CARRIED

Main Motion as Amended:

It was moved and seconded:
That Council direct staff to do a feasibility study to outline possible delivery models and options for a bike share program in North Cowichan south-end commercial core and the City of Duncan and that Council refer the feasibility study to the Environmental Advisory Committee for its review.

CARRIED

9. NOTICE OF MOTIONS

None.

10. REVIEW OF COMMITTEE MINUTES

Council reviewed, for information, the January 22, 2018 Parks and Recreation Advisory Committee minutes.

Councillor Behnsen left the meeting at 5:09 p.m. and returned at 5:11 p.m.

11. NEW BUSINESS

11.1 Emergency Preparedness

Council received a brief verbal report from Councillor Marsh regarding the availability of the CVRD to address groups regarding emergency preparedness.

Councillor Douglas left the meeting at 5:20 p.m. and returned at 5:25 p.m., and Councillor Marsh left the meeting at 5:21 p.m. and returned at 5:26 p.m.

11.2 Conference Report

Council members discussed some of the things they learned from their attendance at a recent Local Government Leadership Academy conference.

12. QUESTION PERIOD

Council received a question from the public regarding business considered at this meeting.

13. CLOSED SESSION

Council closed the meeting to the public at 5:36 p.m. on the basis of section (90) (1) (a) *[appointments]*, (b) *[municipal honour]*, (e) *[land acquisition and disposition]*, and (i) *[legal advice]*, of the *Community Charter*. Council rose and reported on the following:

13.1 Committee Appointments

It was moved and seconded:

That Council appoint Wally Smith to fill the vacancy on the Agricultural Advisory Committee for a two-year term.

CARRIED

It was moved and seconded:

That Council appoint Garrett Elliott to the Parks and Recreation Advisory Committee for a two-year term.

CARRIED

14. ADJOURNMENT

The meeting ended at 8:25 p.m.

Signed by Mayor

Certified by Corporate Officer
(Minutes certified "correct" and Public Hearing
report certified "fair and accurate")