

**Municipality of North Cowichan
Regular Council
MINUTES**

**February 21, 2018, 1:30 p.m.
Municipal Hall - Council Chambers**

Members Present	Mayor Jon Lefebure Councillor Joyce Behnsen Councillor Rob Douglas Councillor Maeve Maguire, after 1:37 p.m. Councillor Kate Marsh Councillor Al Siebring
Members Absent	Councillor Tom Walker
Staff Present	Mark Ruttan, Director of Corporate Services / Deputy CAO Scott Mack, Director of Development Services David Conway, Director of Engineering and Operations Ernie Mansueti, Director of Parks, Forestry and Recreation Kyle Young, Assistant Manager of Planning and Subdivision Natasha Horsman, Manager of Communications and Strategic Initiatives Shaun Chadburn, Environmental Programs Coordinator

1. CALL TO ORDER

There being a quorum present, Mayor Lefebure called the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

It was moved and seconded:

That Council approve the agenda as amended to add the following:

1. 11.1 Conference Request,
2. 3.1 (Closed) Legal Advice, and
3. 3.2 (Closed) Committee Appointment.

CARRIED

3. ADOPTION OF MINUTES

It was moved and seconded:

That Council adopt the minutes of regular meeting held February 7, 2018.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 RCMP Quarterly Report

Council heard from, and questioned, Inspector Chris Bear regarding the North Cowichan/Duncan RCMP detachment's activities and accomplishments over the 4th quarter of 2017.

4.2 Cowichan Regional Visitor Centre

Council heard from Julie Scurr, President Duncan-Cowichan Chamber of Commerce, regarding the Chamber's initiatives, including the Cowichan Regional Visitor Centre.

Councillor Siebring left the meeting at 2:22 p.m.

4.3 Broombusters Invasive Plant Society

Council received a presentation from Joanne Sales of Broombusters regarding the Scotch Broom removal, thanking Council for its support in past years, and explaining the damage caused by Scotch Broom and what can be done to control or eliminate the proliferation of Scotch Broom.

Councillor Siebring returned to the meeting at 2:28 p.m.

It was moved and seconded:

That Council take a short recess (from 2:43 p.m. to 2:48 p.m.).

CARRIED

5. PUBLIC MEETINGS

5.1 Development Variance Permit - 2181 Calais Road

Council received a presentation from the Assistant Manager of Planning and Subdivision, regarding the proposed variance. Council then invited public input but no one came forward.

It was moved and seconded:

That Council issue a development variance permit to Tristan Dressler, for 2181 Calais Road, that varies section 56 (6) (a) of the Zoning Bylaw to reduce the minimum permitted accessory building side yard setback from 3.0 m to 2.4 m.

CARRIED

6. PUBLIC INPUT

Council received brief public input regarding agenda items from registered speakers.

7. BYLAWS

7.1 Bylaw 3676 - "Miscellaneous Bylaws Amendment Bylaw 2018"

It was moved and seconded:

That Council adopt "Miscellaneous Bylaws Amendment Bylaw 2018", No. 3676.

CARRIED

7.2 Bylaw 3680 - "Zoning Amendment Bylaw (No. 23 – Winget Place), 2017"

It was moved and seconded:

That Council adopt "Zoning Amendment Bylaw (No. 23 – Winget Place), 2017", No. 3680.

CARRIED

7.3 Bylaw 3684 - "Zoning Amendment Bylaw (No. 26 – Sayward Road), 2017"

It was moved and seconded:

That Council adopt "Zoning Amendment Bylaw (No. 26 – Sayward Road), 2017", No. 3684.

CARRIED

7.4 Bylaw 3688 - "Zoning Amendment Bylaw (No. 2 - Cannabis Sales), 2018"

It was moved and seconded:

That Council schedule a public hearing for Zoning Amendment Bylaw (No. 2 - Cannabis Sales), 2018, No. 3688.

CARRIED

7.5 Bylaw 3691 - "Kingsview Phased Development Agreement Authorization Bylaw"

It was moved and seconded:

That Council read a first and second time "Kingsview Phased Development Agreement Authorization Bylaw", No. 3691.

PENDING

It was moved and seconded:

That Council refer the main motion to a Committee of the Whole meeting on March 7, 2018, for further review.

(Opposed: Behnsen; Siebring)

CARRIED

7.6 Bylaw 3693 - "Zoning Amendment Bylaw (No. 5 - Somenos Road), 2018"

It was moved and seconded:

That Council read a first and second time "Zoning Amendment Bylaw (No. 5 – Somenos Rd), 2018," No. 3693.

CARRIED

7.7 Bylaw 3695 - "South End Sewer Local Area Service Enlargement Bylaw, 2018"

It was moved and seconded:

That Council adopt "South End Sewer Local Area Service Enlargement Bylaw, 2018", No. 3695.

PENDING

It was moved and seconded:

That Council postpone the main motion to the next regular Council meeting to comply with Section 29 *[distribution of proposed bylaw]* of the Council Procedure Bylaw.

CARRIED

8. REPORTS

8.1 Electric Vehicle Charging Station

It was moved and seconded:

That Council direct staff to incorporate "Electric Vehicle Ready" Development Regulations into the new Zoning Bylaw.

PENDING

Amendment:

It was moved and seconded:

That Council amend the main motion to add "and Bicycle" between "Vehicle" and "Ready".

(Opposed: Behnsen; Siebring)

CARRIED

Main Motion as Amended:

It was moved and seconded:

That Council direct staff to incorporate "Electric Vehicle and Bicycle Ready" Development Regulations into the new Zoning Bylaw.

CARRIED

8.2 Public Space in Downtown Chemainus

It was moved and seconded:

That Council direct staff to prepare a report on creating a public space in downtown Chemainus, as proposed by the students of Chemainus High School in their Youth Placemaking proposal.

CARRIED

8.3 Development Permit - 9796 Willow Street (Chemainus Library)

It was moved and seconded:

That Council issue a development permit to the Vancouver Island Regional Library, for 9796 Willow Street, that includes a variance to section 21 (2) of the Zoning Bylaw to reduce the required minimum number of off-street parking spaces from 16 to 1.

CARRIED

Councillor Marsh left the meeting at 4:15 p.m.

8.4 Development Permit - 6679 Trans-Canada Highway

It was moved and seconded:

That Council issue a development permit to Fernco Development Ltd., Lenco Development Ltd., and Norco Development Ltd. for 6679 Trans-Canada Highway, that includes variances to:

1. Section 17 (1) (b) the Zoning Bylaw to waive the requirement for required off-street parking areas, driveways and accesses to be paved, and
2. Section 76 (5) (c) of the Zoning Bylaw to reduce the minimum required setback from an arterial highway from 18 m to 8 m.

CARRIED

8.5 Chemainus Museum Grant

It was moved and seconded:

That Council rescind its December 6, 2017 requirement that the Chemainus Valley Historical Society must secure matching grant money in order to access the \$50,000 grant included in the 2018 Financial Plan.

CARRIED

8.6 Conference Request

It was moved and seconded:

That Council authorize Councillor Rob Douglas to attend the "Island Wood" Industries Forum on March 23, 2018 at the Nanaimo Cottonwood Golf Course.

CARRIED

9. NOTICE OF MOTIONS

9.1 Distribution of Property Taxes

Councillor Walker gave notice (by email) that he intends to bring forward the following motion at the March 7, 2018 Regular Council meeting:

"That Council direct staff to provide a report on the distribution of property taxes among assessment classifications that explores the implications of possibly lowering the 2018 residential property tax rate."

10. REVIEW OF COMMITTEE MINUTES

Council reviewed, for information, the following Council committee minutes:

1. Chemainus Advisory Committee - February 7, 2018, and
2. Community Planning Advisory Committee - February 13, 2018.

11. NEW BUSINESS

11.1 Conference Request

Councillor Walker requested permission (by email) to attend the "Island Wood" Industries Forum on March 23, 2018 at the Nanaimo Cottonwood Golf Course.

It was moved and seconded:

That Council authorize Councillor Tom Walker to attend the "Island Wood" Industries Forum on March 23, 2018 at the Nanaimo Cottonwood Golf Course.

CARRIED

12. QUESTION PERIOD

Council received no questions from the public regarding business considered at this meeting.

It was moved and seconded:

That Council extend the meeting to 6:00 p.m.

CARRIED

13. CLOSED SESSION

Council closed the meeting to the public at 4:25 p.m. on the basis of section (90) (1) (a) [appointments], (c) [employee relations], (e) [land disposition], (i) [legal advice], and section (90) (2) (b) [info received and held in confidence] of the *Community Charter*. Council rose and reported on the following:

13.1 Appointment of Election Officers

It was moved and seconded:

That Council appoint Mary Beth MacKenzie as Chief Election Officer and Alyssa Meiner as Deputy Chief Election Officer for the purposes of the spring 2018 referendum on amalgamation.

CARRIED

13.2 Committee Appointment

It was moved and seconded:

That Council rescind it's February 7, 2018 appointment of Garrett Elliott to the Parks and Recreation Advisory Committee for a two-year term.

CARRIED

It was moved and seconded:

That Council appoint Andrew Canute (Cowichan Tribes representative) to the Parks and Recreation Advisory Committee for a two-year term.

CARRIED

14. ADJOURNMENT

The meeting ended at 5:35 p.m.

Signed by Mayor

Certified by Corporate Officer