

CIVIL ENGINEERING TECHNOLOGY STUDENT

(Temporary position from May to August 2018)

The Municipality of North Cowichan invites applications from candidates with the proven skills, qualifications and abilities for the position of Civil Engineering Technology Student. The successful candidate will participate in construction survey pickup and layout (primarily field based) and perform office and other related duties as assigned. Deployment to other duties may be required from time to time.

Preferred candidates will have the ability to perform basic calculations from field note data and read, interpret, and use topographic maps and design drawings; understand basic survey or CAD computer applications; follow established safety procedures and safely utilize equipment to perform specified job duties; communicate clearly and work well with others; and keep work sites and equipment clean and in an orderly fashion.

This is a unionized position (CUPE Local 358) and the collective agreement may be viewed on our website. This position will receive an additional 6% pay in lieu of vacation.

Required Skills, Qualifications and Abilities

1. Registered as a full-time, post-secondary student at an accredited institution during the current academic year (2017-2018) and returning to school full-time in the upcoming academic year (2018-2019).
2. Possession and maintenance of a valid BC Driver's License (Class 7 or "N" minimum) with a satisfactory current driver's abstract.
3. Previous experience in engineering surveying would be an asset.
4. Working knowledge of software programs (AutoCAD, Microsoft Word and Excel).
5. Independence of judgment and capability of working with minimal supervision.
6. The position may be physically demanding; candidate must be able to successfully perform all duties associated with the position. A medical certificate attesting to suitability for this position may be required.

Candidates will be selected based on how their skills, qualifications, abilities, and previous experience best meet the requirements listed in this posting. Offers of employment will be contingent upon successful completion of a criminal record check and proof of a satisfactory current driver's abstract.

How to Apply

Please submit your application by 4:30 p.m. on Monday, **January 29, 2018** to the Human Resources Department by email hrapply@northcowichan.ca or by fax to 250-746-3139. If sending your application by email, PDF format is preferred. Visit our website at www.northcowichan.ca for more information about student employment and the application procedures.

Application Checklist

- Cover letter (quote competition # and position title) and résumé detailing relevant work experience and education.
- Proof of full-time enrolment (or equivalent) at an accredited post-secondary institution.
- If you would like to include your driver's abstract as part of your application package, call ICBC at 1-800-663-3051 or go online at www.icbc.com for a free copy.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

