

# Municipality of North Cowichan

## Regular Council

### MINUTES

February 6, 2019, 1:30 p.m.  
Municipal Hall - Council Chambers

Members Present Mayor Al Siebring  
Councillor Rob Douglas  
Councillor Christopher Justice  
Councillor Tek Manhas  
Councillor Kate Marsh  
Councillor Rosalie Sawrie  
Councillor Debra Toporowski

Staff Present Ted Swabey, Chief Administrative Officer (CAO)

Karen Robertson, Corporate Officer  
Mark Frame, General Manager, Financial and Protective Services  
Ernie Mansueti, General Manager, Community Services  
Sarah Nixon, General Manager, People and Business Services  
David Conway, Director of Engineering  
Rob Conway, Director of Planning  
Natasha Horsman, Manager, Communications and Strategic Initiatives  
Chris Hutton, Community Planning Coordinator

#### 1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 1:30 p.m.

#### 2. APPROVAL OF AGENDA

It was moved and seconded:

**That Council approve the February 6, 2019 Regular Council agenda, as circulated.**

**CARRIED**

#### 3. ADOPTION OF MINUTES

It was moved and seconded:

**That Council adopt the following meeting minutes:**

- **Committee of the Whole meeting held January 12, 2019; and**
- **Regular Council meeting held January 16, 2019.**

**CARRIED**

#### 4. MAYOR'S REPORT

Mayor Siebring gave a verbal report on meetings and activities he recently attended.

**5. PUBLIC INPUT**

Council received brief public input regarding agenda items from registered speakers.

- Cam Drew - Item 6.1 – Trail between Stamps and Bazett Roads (petition also presented)
- Will Arnold – Item 8.1 – Safer Community Plan Proposal
- Sandy McPherson – Item 8.2 Urban Rural Interface

**6. DELEGATIONS AND PRESENTATIONS**

**6.1 DELEGATION: Tracey Bodger Re: Trail Between Stamps and Bazett Roads**

Tracey Bodger advised that because Cam Drew spoke to the matter under the Public Input portion of the meeting and the petition was already presented, there was no need for her to be a delegation.

**6.2 DELEGATION: Elizabeth Aitken from the Somenos Marsh Wildlife Society & Stephanie Cottell (Cowichan Land Trust) Re: Somenos Marsh Wildlife Society's Clean Water Action Project for Somenos and Quamichan Lakes**

Ms. Aitken provided background information on the Society's request for a Grant in Aid to support the Somenos and Quamichan Lakes Clean Water Action Project.

It was moved and seconded:

**That Council lift from the table consideration of the Somenos Marsh Wildlife Society's request for a grant in the amount of \$1,000 for the Somenos and Quamichan Lakes Clean Water Action Project.**

**CARRIED**

Consideration of the motion was on the floor for debate.

It was moved and seconded:

**That Council approve a grant to the Somenos Marsh Wildlife Society in the amount of \$1,000 for the Somenos and Quamichan Lakes Clean Water Action Project.**

It was moved and seconded:

**That the motion be amended to change the amount from \$1,000 to \$3,000.**

**CARRIED**

It was moved and seconded:

**That the main motion, as amended, to award a grant to the Somenos Marsh Wildlife Society in the amount of \$3,000 for the Somenos and Quamichan Lake Clean Water Action Project be approved.**

**CARRIED**

**6.3 DELEGATION: Dave Preikshot and Paul Rickard Re: Mitigation of Effects from Development on Water Quantity and Quality in Bings/Menzies Creek to Preserve Trout and Salmon Habitat**

Dr. Dave Preikshot and Paul Rickard provided Council with information on how changes in land use have contributed to declining water quantity and quality in Bings/Menzies Creek and how this influences changes in trout and salmon populations.

**7. BYLAWS**

- 7.1 Bylaw 3727 - "Board of Variance Bylaw" and Bylaw 3738 "Fees Amendment Bylaw - (No. 3 – Board of Variance), 2018" - a bylaw to authorize the reduction of the Board of Variance application fee (adoption)**

It was moved and seconded:

**That Council adopt "Board of Variance Bylaw", No. 3727.**

**CARRIED**

It was moved and seconded:

**That Council adopt "Fees Amendment Bylaw (No. 3 – Board of Variance), 2018," No. 3738.**

**CARRIED**

- 7.2 Bylaw 3739 - "Fees Amendment Bylaw, 2019" - a bylaw to amend administration, cemetery, and engineering fees (adoption)**

It was moved and seconded:

**That Council adopt "Fees Amendment Bylaw, 2019," No. 3739.**

**CARRIED**

- 7.3 Bylaw 3742 - "Financial Plan Amendment Bylaw, 2019" a bylaw to amend the Five-Year Financial Plan Bylaw (2018-2022) to include the Cowichan Sportsplex field house as a project for 2019 (adoption)**

It was moved and seconded:

**That Council adopt "Financial Plan Amendment Bylaw, 2019," No. 3742.**

**CARRIED**

**8. STAFF REPORTS**

- 8.1 Safer Community Plan Proposal**

It was moved and seconded:

**That Council direct staff to enter into a contract with Randy Churchill for a Safer Community Plan for the Duncan/North Cowichan highway corridor for an amount not exceeding \$10,000.**

**CARRIED**

- 8.2 Urban Rural Interface Policy**

It was moved and seconded:

**That Council approve the Site Adaptive Planning in Urban Rural Interface Council Policy as attached to the February 6, 2019 report by the Community Planning Coordinator.**

**CARRIED**

**9. CORRESPONDENCE**

**9.1 RCMP Contract Committee**

It was moved and seconded:

**That Council recommend to the Union of British Columbia Municipalities that Mayor Al Siebring be reappointed to the RCMP's Local Government Contract Management Committee.**

**CARRIED**

**9.2 Letter From BC Conservation Foundation - WildSafeBC Program**

The Conservation Officer in attendance from WildSafe BC was permitted to address Council about hiring a seasonal Community Coordinator to educate residents, businesses and visitors on how to reduce human-wildlife conflicts.

It was moved and seconded:

**That Council support the British Columbia Conservation Foundation and WildSafe BC's request for a financial contribution of (\$3,000) to support the hiring of a seasonal Community Coordinator to educate residents, businesses and visitors on how to reduce human-wildlife conflict.**

(Opposed: Siebring; Manhas)

**CARRIED**

**10. NOTICE OF MOTIONS**

None.

**11. NEW BUSINESS**

None.

**12. QUESTION PERIOD**

Council received questions from the public regarding business considered at this meeting.

**13. CLOSED SESSION**

It was moved and seconded:

**That Council recess for a ten minute break at 3:33 p.m. and resume the Closed portion of the meeting at 3:45 p.m. under the following subsections of section (90) of the *Community Charter*:**

- 1. (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;**
- 2. (1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour;**
- 3. (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;**

4. **(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and**
5. **(1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].**

**CARRIED**

**14. RISE AND REPORT**

Council rose and reported on the following from the closed portion of the meeting:

**14.1 Board of Variance Applications**

It was moved and seconded:

**That Council appoint the following individuals to the Board of Variance for a three-year term ending on March 15, 2022:**

- **Don Bruneski**
- **Peter Ordynec**
- **Dan Robin**
- **Shannon Roome**
- **David Wiebe**

**CARRIED**

**14.2 E&N Corridor - Stakeholders Letter**

It was moved and seconded:

**That Council authorize the Mayor to sign on to a letter from the Island Corridor Foundation to Premier Horgan, substantially in the form presented in the draft as circulated at the meeting.**

**CARRIED**

**15. ADJOURNMENT**

It was moved and seconded:

**That Council adjourn the February 6, 2019, Regular Council meeting at 7:40 p.m.**

**CARRIED**

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Certified by Corporate Officer

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Signed by Mayor