

# Municipality of North Cowichan

## Regular Council

### MINUTES

February 20, 2019, 1:30 p.m.  
Municipal Hall - Council Chambers

Members Present Mayor Al Siebring  
Councillor Rob Douglas  
Councillor Christopher Justice  
Councillor Tek Manhas  
Councillor Kate Marsh  
Councillor Rosalie Sawrie  
Councillor Debra Toporowski

Staff Present Ted Swabey, Chief Administrative Officer (CAO)  
Alyssa Meiner, Deputy Corporate Officer  
Jacqueline East, General Manager, Development and Engineering Services  
Mark Frame, General Manager, Financial and Protective Services  
Ernie Mansueti, General Manager, Community Services  
Sarah Nixon, General Manager, People and Business Services  
David Conway, Director of Engineering  
Rob Conway, Director of Planning  
Clay Reitsma, Senior Manager, Engineering  
Shaun Chadburn, Environmental Programs Coordinator  
Shaun Mason, Municipal Forester

#### 1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 1:30 p.m.

#### 2. APPROVAL OF AGENDA

It was moved and seconded:

**That Council adopt the February 20, 2019, Council agenda, as amended to remove item 7.1 and add items 10.1 and 10.2 under New Business.**

**CARRIED**

#### 3. ADOPTION OF MINUTES

It was moved and seconded:

**That Council adopt the minutes of the following meetings:**

1. **Regular Council (Public Hearings and Public Meetings) held January 31, 2019;**
2. **Special Council held February 4, 2019;**
3. **Special Council held February 6, 2019; and**
4. **Regular Council held February 6, 2019.**

**CARRIED**

**4. MAYOR'S REPORT**

Mayor Siebring provided background on the pink shirts worn by Council today, as the closest meeting to Pink Shirt Day February 27<sup>th</sup>. Mayor and Council reflected on promoting a safe and respectful workplace at North Cowichan, the importance of speaking out against bullying, and the importance of being kind and respectful towards one another.

The Mayor introduced Jacqueline East, North Cowichan's new General Manager of Development and Engineering Services.

**5. PUBLIC INPUT**

Council received brief public input regarding agenda items from registered speakers.

**6. DELEGATIONS AND PRESENTATIONS**

**6.1 PRESENTATION: RCMP Quarterly Report**

Council heard from Inspector Chris Bear regarding the North Cowichan/Duncan RCMP detachment's activities and accomplishments over the third quarter (October through December 2018). Council asked questions of Inspector Bear and thanked him for his presentation and work.

**6.2 DELEGATION: Joanne Sales, Broombusters Invasive Plant Society**

Council received a presentation from Joanne Sales of Broombusters regarding Scotch Broom removal, the damage caused by Scotch Broom, and what can be done to control or eliminate the proliferation of Scotch Broom. Broombusters key strategies to control Broom include: cut the Broom in bloom, contain the Broom, stop the spread, and cooperation. Council asked questions of Ms. Sales and thanked her for her presentation.

**7. REPORTS**

None.

**8. BYLAWS**

**8.1 Bylaw 3714 - "Zoning Amendment Bylaw (No. 13 – Westlock Road), 2018" (adoption)**

Councillor's Justice, Douglas and Marsh identified concerns with the proposed rezoning and Council discussed the implications of voting against a fourth reading.

It was moved and seconded:

That Council adopt "Zoning Amendment Bylaw (No. 13 - Westlock Road), 2018," No. 3714.

(Opposed: Douglas; Justice; Marsh)

**CARRIED**

**8.2 Bylaw 3737 - "Zoning Amendment Bylaw (No. 23 - 3042 Henry Road), 2018," (adoption)**

Mayor Siebring declared a perceived conflict of interest due to the proximity of his home to the proposed location, and left the meeting at 3:16 p.m. Councillor Douglas assumed the role as Chair of the meeting.

It was moved and seconded:

**That Council adopt "Zoning Amendment Bylaw (No. 23 – Henry Road), 2018," No. 3737 (3042 Henry Road) in order to permit a second residential building.**

**CARRIED**

**8.3 Bylaw 3741 - "Zoning Amendment Bylaw (Cannabis Production Facility), 2019," (adoption)**

The Mayor returned to the meeting at 3:18 p.m. and resumed the role of Chair.

It was moved and seconded:

**That Council adopt "Zoning Amendment Bylaw (Cannabis Production Facility), 2019," No. 3741 to permit Cannabis Production Facilities in the Industrial Light Zone (I1) and Industrial Heavy Zone (I2).**

**CARRIED**

**9. NOTICE OF MOTIONS**

None.

**10. NEW BUSINESS**

**10.1 New staff position to address climate and environmental-related strategic priorities**

Councillor Marsh identified that currently there is no dedicated staff working on climate and environment priorities of Council. Council discussed there is outside funding available but a need for staff to apply for grants to secure this funding.

It was moved and seconded:

**That Council direct staff to prepare a report recommending a net new staff position in 2019 to best address climate and environment-related strategic priorities of Council.**

**CARRIED**

**10.2 Process to rewrite the Official Community Plan**

Councillor Sawrie identified that the Official Community Plan review is a top priority for Council.

It was moved and seconded:

**That Council direct staff to immediately commence preparation of a report outlining a process to rewrite the Official Community Plan.**

**CARRIED**

**11. QUESTION PERIOD**

Council received no questions from the public regarding business considered at this meeting.

**12. CLOSED SESSION**

It was moved and seconded:

**That Council close the February 20, 2019 Regular Council meeting to the public at 3:26 p.m. on the basis of the following paragraph of section 90(1) of the *Community Charter*:**

- **Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.**

**CARRIED**

**13. ADJOURNMENT**

It was moved and seconded:

**That Council adjourn the February 20, 2019, Regular Council meeting at 4:37 p.m.**

**CARRIED**

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Certified by Corporate Officer

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Signed by Mayor