

This form must be completed by the applicant and submitted as part of the **Building Permit Application** when applying for a building permit.

Property Address/PID: _____

Development Permit #: _____

Building Type: _____

SITE PLAN

1. You have provided a site plan that shows the following:

- | | | |
|--|-----|----|
| a. Water service (municipal or private) | YES | NO |
| b. Sanitary service (municipal or private) | YES | NO |
| c. Stormwater drainage (municipal or private) | YES | NO |
| d. Non-municipal utilities (BC Hydro, Fortis, Telus, Shaw) | YES | NO |
| e. Property access (driveways) and on-site parking | YES | NO |
| f. Elevations, including: retaining walls, garage slab floor, gutter line and/or edge of pavement | YES | NO |
| g. Location of covenants areas, easements, and rights-of-way | YES | NO |

NOTE: If you answered **NO** to any of the above, you may be required to amend your site plans. If you are unsure whether your site plan is engineering compliant, please contact our Engineering Department at engineering@northcowichan.ca or 250-746-3103 for assistance.

[Site Plan Requirements.pdf \(northcowichan.ca\)](#)

CHARGES ON TITLE

2. You are aware of and in compliance with all:

- a. Rights-of-way**
- b. Easements**
- c. Covenants**
- d. Other applicable charges on Title**

NOTE: If you do not know if you have charges registered on your property's title or don't have copies of the charges, you can obtain them through the [Land Title Office](#).

APPLICANT ACKNOWLEDGMENT & INFORMATION

This form is intended to identify engineering requirements and regulations relevant to building permit applications. It is not comprehensive, so please refer to applicable bylaws and consult with the Engineering Department at engineering@northcowichan.ca or 250-746-3103 for assistance.

Name of Applicant (please print)

Signature

Date