

### Evaluation Criteria - CAEP Reserve Fund Grants

Evaluation Criteria	Score	Criteria	Comments
<b>Program/ Project Quality &amp; Merit</b>	/5	Evidence of financial need, and need for the activity, project or proposal	
	/15	Alignment with municipal objectives and current environmental program priorities	
	/5	Complements or extends municipal services	
	/15	Clear articulation of the degree to which the activity, project, or proposal supports the mandate and objective of the organization (CEEI Scope, CAEP)	
	/10	Realistic, project budget and timeline	
<b>Organizational Effectiveness &amp; Capacity</b>	/5	Organization has a clear mandate and competent administration	
	/5	Financial stability and accountability as demonstrated by prior financial performance	
	/5	Diversified sources of revenue	
	/5	Demonstrated track record of community service	
	/5	Ongoing organizational capacity and proven ability to carry out the proposal	
<b>Community Engagement &amp; Impact</b>	/5	Level of public access and participation within the municipality	
	/5	Number of volunteers engaged through the project	
	/5	Growing interest and attendance	
	/5	Level of engagement and cooperation with other community groups	
	/5	Demonstrated support from the community as evidenced by collaborations, partnerships and in-kind support	

**Total: \_\_\_ /100**

*\*A project with a total score that is less than 75 will not be considered for a grant.*