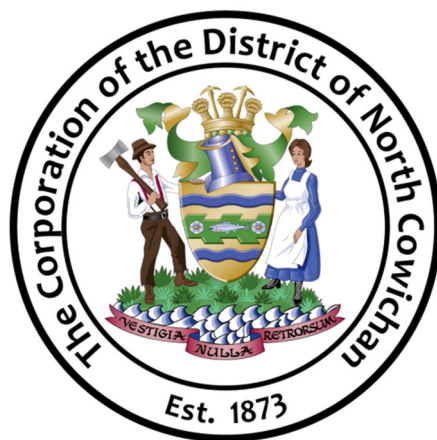


# *The Corporation of the District of North Cowichan*

*7030 Trans Canada Highway  
Box 278, Duncan, B.C. V9L 3X4*



*Statement of Financial Information  
for the year ended, December 31, 2012*

The Corporation of the District of North Cowichan  
Statement of Financial Information  
For the year ended December 31, 2012

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## Management Report

The financial statements contained in this Statement of Financial Information under the Financial Information Act has been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Municipal Council is responsible for ensuring that management fulfills its responsibilities for financial reporting.

The external auditors, Hayes Stewart Little & Co., conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the Corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of The Corporation of the District of North Cowichan



Mark Frame  
Director of Finance  
June 6, 2013

The Corporation of the District of North Cowichan  
Statement of Financial Information  
For the year ended December 31, 2012

## Schedule of Remuneration and Expenses

### 1 Elected Officials

Name	Position	Remuneration	Expenses
Lefebure, J.	Mayor	\$ 55,581	\$ 9,093
Hartmann, R.	Councillor	23,682	1,573
Koury, J.	Councillor	20,299	3,800
Lines, B.	Councillor	20,299	1,808
Marsh, K.	Councillor	20,299	3,976
Siebring, A.	Councillor	20,299	3,917
Woike, J.	Councillor	20,299	3,881
Total - Elected Officials		\$ 180,758	\$ 28,048

### 2 Other Employees (Excluding those listed in Part 1 above)

Name	Remuneration	Expenses
Bell, R.	\$ 79,363	2,062
Clark, R.	82,871	-
Conway, D.	77,787	970
Devana, D.	172,909	6,686
Frame, M.	120,642	2,056
Frank, D.	121,779	1,021
Gailey, N.	76,235	511
Gourlay, W.	131,083	1,462
Graham, C.	99,344	1,630
Hammerer, J.	82,447	1,208
Hankey, T.	87,732	807
Knoke, S.	84,505	626
Laflamme, G.	118,607	3,079
Lukoni, L.	80,710	1,177
Mack, S.	123,615	4,124
Mackay, J.	148,278	4,417
Mackenzie, M.	84,361	1,276
Mansueti, E.	114,789	1,779
Maylen, R.	111,174	1,866
McLuckie, C.	100,220	2,856
Nilsen, P.	101,707	3,944
Oliphant, B.	93,004	1,697
Reitsma, C.	131,140	1,852
Reynolds, B.	77,202	2,718
Richards, P.	78,301	1,058
Rogers, A.	75,059	1,795
Russel, B.	84,166	5,751
Ruttan, M.	122,178	3,052
Scott, J.	87,045	232
Stewart, D.	109,471	3,282
Todd, T.	105,076	1,775
Wiebe, W.	97,322	3,135
Sub total	3,260,122	69,904
Employees less than \$75,000	9,151,561	136,414
Total - Employees	\$ 12,411,683	\$ 206,318

### 3 Reconciliation

Total Remuneration - elected officials	\$ 180,758
Total Remuneration - other employees	\$ 12,411,683
Subtotal	\$ 12,592,441
Reconciling Items - Non-taxable benefits and wages & benefits not included in the statement	1,468,937
Total per Statement of Revenue and Expenditure	\$ 14,061,378
Variance	\$ -

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(2), (3), (4), (5) and (6)

The Corporation of the District of North Cowichan  
Statement of Financial Information  
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**Schedule of Goods and Services**

**1 Alphabetical list of suppliers who received aggregate payments exceeding \$25,000**

Supplier Name	Aggregate amount paid to supplier
See attached list	\$ 46,592,620

**2 Consolidated Total paid to suppliers who received aggregate payments of \$25,000 or less**

	\$ 3,636,408
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**3 Total of payments to suppliers for grants and contributions exceeding \$25,000**

Consolidated total of grants exceeding \$25,000	\$ -
Consolidated total of contributions exceeding \$25,000	
Consolidated total of all grants and contributions exceeding \$25,000	\$ -

**4 Reconciliation**

Total of aggregate payments exceeding \$25,000 paid to suppliers	\$ 46,592,620
Consolidated total of payments of \$25,000 or less paid to suppliers	3,636,408
Consolidated total of all grants and contributions exceeding \$25,000	-

Total	<u>\$ 50,229,028</u>
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The Corporation of the District of North Cowichan  
Statement of Financial Information  
For the year ended December 31, 2012

**Schedule of Payments for Goods and Services**

ACKLANDS - GRAINGER INC	\$ 49,533.05
ACTIVE NETWORK	25,077.55
ANDREW SHERET LTD	58,503.24
AON REED STENHOUSE INC	260,094.00
ASSOCIATED ENGINEERING (BC) LTD	519,071.28
BC ASSESSMENT AUTHORITY	381,415.49
BC HYDRO	1,315,115.88
BC HYDRO CAD	77,957.60
BC HYDRO	80,702.72
0844246 BC LTD	67,025.64
BFI CANADA - PARKSVILLE	216,182.12
BLACK PRESS GROUP LTD	35,381.72
BMS INTEGRATED SERVICES INC	59,612.18
BRENNTAG CANADA INC	118,498.14
BRENTWOOD DEVELOPMENTS LTD	127,940.00
BRUNNELL CONSTRUCTION LTD	109,796.40
CANADIAN LINEN AND UNIFORM	26,819.84
CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 358	225,998.09
CANON CANADA INC	37,724.12
CANSEL SURVEY EQUIPMENT INC	25,300.80
CANTRI DESIGNER GARDENS	33,614.95
CENTURY GROUP INC	651,515.55
CHEMAINUS VILLAGE SQUARE LTD	33,348.00
CHEMAINUS BC BUSINESS IMPROVEMENT ASSOCIATION	101,826.82
CHESTERFIELD SPORTS SOCIETY - COWICHAN	34,876.64
CHEVRON CANADA LTD	145,122.65
CITY OF DUNCAN	1,072,302.48
CLEAN SWEEP SERVICES	44,464.00
CLEARTECH INDUSTRIES INC	40,689.93
COASTAL ANIMAL CONTROL SERVICES OF BC LTD	157,383.85
COASTAL COMMUNITY INSURANCE SERVICES (2007)	25,224.00
CO-GEN MECHANICAL SERVICES LTD	111,062.90
COHLMAYER ARCHITECTURE LIMITED	93,369.10
COLUMBIA FUELS	220,628.58
CORIX WATER PRODUCTS LP	268,804.99
CORP OF THE DISTRICT OF NORTH COWICHAN - PETTY	128,298.20
CORP OF THE DISTRICT OF NORTH COWICHAN	60,502.17
COWICHAN VALLEY REGIONAL DISTRICT	9,116,925.47

Prepared under the Financial Information Regulation, Schedule 1, section 7, and the Financial Information Act, section 2

The Corporation of the District of North Cowichan  
Statement of Financial Information  
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**Schedule of Payments for Goods and Services (Continued)**

<b>Supplier Name</b>	<b>Total</b>
COWICHAN BAND SUPERINTENDENT TRUST	326,194.95
COWICHAN VALLEY REGIONAL HOSPITAL DISTRICT	1,903,014.19
DAN'S PRE-CAST LTD	50,250.82
DAVID NIVEN GRADALL LTD	106,346.80
DELCAN CORPORATION	439,171.86
DELL CANADA INC	95,680.15
DG REGAN & ASSOCIATES LTD	48,718.49
DKI SERVICES LTD	59,588.24
D ROBINSON CONTRACTING LTD	730,995.09
DSS WELDING & FABRICATING LTD	25,533.42
DUNCAN AUTO PARTS LTD	26,057.55
DUNCAN PAVING LTD	2,499,718.63
DUNCAN CURLING CLUB	41,087.00
EB HORSMAN & SON	33,309.92
ECOTAINER SALES INC	326,474.12
EDWARDS JANITORIAL SERVICESLTD	71,763.78
ELLISON EXCAVATING LTD	28,876.40
EMCO LIMITED	52,217.97
EQUITABLE LIFE	595,957.23
ESRI CANADA LTD	43,979.71
EVERGREEN FOREST SERVICES LTD	37,750.50
FINNING (CANADA) DIV OF FINNING INTERNATIONAL INC	182,097.75
FLOCOR INC - NANAIMO	30,865.13
FORTISBC - NATURAL GAS	152,495.61
FRASER VALLEY REFRIGERATION LTD	35,189.79
GENIVAR INC	136,050.66
GOLDER ASSOCIATES LTD	42,465.78
GROSS ENVIRONMENTAL SERVICES	31,376.80
GUILD YULE "IN TRUST"	43,199.67
HADAN DEVELOPMENT LTD	30,000.00
HALALT FIRST NATIONS	31,475.68
HAYES STEWART LITTLE & CO	66,640.00
HB ELECTRIC LTD	42,606.25
HB HARBOUR MANAGEMENT	108,698.41
HOUSE CALLS PAINTING & DECORATING	29,788.74
ICBC	41,756.00
ISLAND TRACTOR & SUPPLY (1999) LTD	44,845.92
ISLAND EXCAVATING LTD	1,518,410.68
ISLANDER BRIDGE AND MARINE LTD	28,991.20

Prepared under the Financial Information Regulation, Schedule 1, section 7, and the Financial Information Act, section 2

The Corporation of the District of North Cowichan  
Statement of Financial Information  
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**Schedule of Payments for Goods and Services (Continued)**

Supplier Name	Total
ISLAND TRACTOR SUPPLY LTD	28,445.73
ISLAND IRRIGATION & LANDSCAPING	25,987.65
JACOB BROS CONSTRUCTION LTD	417,767.91
JIREH FARMS LTD	100,000.00
JSK TRAFFIC CONTROL SERVICES INC	199,183.60
KERR WOOD LEIDAL	61,880.70
LAMONT LAND INC	59,800.00
LARRY GUHL EXCAVATING	176,594.32
L J BOLLINGER LANDSCAPING	26,167.68
MADILL THE OFFICE COMPANY	29,005.10
MAINROAD MAINTENANCE PRODUCTS LP	51,413.54
MASTERCRAFT FLOORING	31,819.58
MAXXAM ANALYTICS	53,167.52
MCTAR DIV OF LAFARGE CANADA INC	39,546.04
MEDICAL SERVICES PLAN OF BC	212,815.50
MICROSOFT LICENSING GP	73,402.91
MINISTER OF FINANCE	4,361,991.27
MINISTER OF FINANCE - MINISTRY OF	61,126.70
MONK OFFICE	26,933.66
NCFD CHEMAINUS HALL	29,642.51
NCFD CROFTON HALL	59,899.61
OAK CREEK GOLF & TURF INC	102,219.63
OK TIRE DUNCAN	32,190.98
ORPHEUS PIPE SURVEY SERVICES LTD.	83,208.03
PENSION CORPORATION	1,697,289.21
PETER BALJET GM CANADA	77,523.40
PLANET CLEAN (SOUTH ISLE) LTD	77,264.20
PRO STAR MECHANICAL TECHNOLOGIES LTD	29,387.71
RECEIVER GENERAL FOR CANADA - COMMISSIONER	3,727,283.28
RECEIVER GENERAL FOR CANADA - REVENUE CANADA	3,250,692.69
RECEIVER GENERAL FOR CANADA - RCMP E DIVISION	31,219.99
ROLLINS MACHINERY LTD	675,141.96
SAVE-ON-SEPTIC SERVICES LTD	56,049.09
SCHO'S LINE PAINTING LTD	103,077.10
SCOTT RITTER LAW CORPORATION	165,521.74
SCOTTISH LINE PAINTING LTD	36,028.19
SHARP'S AUDIO VISUAL LTD	51,274.68
SHUR-POWER ELECTRIC LTD	66,995.80

Prepared under the Financial Information Regulation, Schedule 1, section 7, and the Financial Information Act, section 2



The Corporation of the District of North Cowichan  
Statement of Financial Information  
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**Schedule of Payments for Goods and Services (Continued)**

<b>Supplier Name</b>	<b>Total</b>
SILVIFOR RESOURCE CONSULTANTS LTD	51,260.44
SOUTHERN RAILWAY VANCOUVER ISLAND	70,523.92
STAN HOLMAN BACKHOE SERVICE	30,476.88
STANTEC ARCHITECTURE LTD (SAL)	99,758.40
STONE RIDGE SAND & GRAVEL	42,209.70
STONEHAVEN ESTATES LTD	57,959.09
STONE PACIFIC CONTRACTING LTD	333,801.30
SUPERIOR EXCAVATING LTD	268,822.73
SUPERB CONSTRUCTION LTD	229,537.28
SUSTAINABILITY SOLUTIONS GROUP	52,640.00
TAYLOR GRANITTO	43,848.95
TELUS	114,478.28
TELUS MOBILITY	51,320.73
TEMPEST DEVELOPMENT GROUP INC	37,850.87
THURBER ENGINEERING LTD	29,926.87
TIMBERCREEK INVESTMENTS LTD	32,762.00
TOWER FENCE PRODUCTS	32,550.91
US BANK NATIONAL ASSOCIATION VISA	460,138.91
VADIM COMPUTER MANAGEMENT GROUP LTD	38,198.52
VANCOUVER ISLAND REGIONAL LIBRARY	1,107,132.00
WARM VALLEY CONTRACTING	224,203.12
WESTERN GRATER CONTRACTING LTD	76,241.37
WEST COAST EVERGREEN GARDENING INC	32,445.75
WHOLESALE FIRE RESCUE LTD	63,599.36
WORKSAFE BC	192,775.76
YOUNG ANDERSON	131,846.36
	<hr/>
TOTAL SUPPLIERS EQUAL AND OVER \$ 25,000	46,592,619.74
OTHER SUPPLIERS UNDER \$ 25,000	3,636,408.37
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TOTAL PAID	<u>\$ 50,229,028.11</u>

### **Schedule of Guarantee and Indemnity Agreements**

No financial guarantees or indemnity agreements were in place in 2012.

Prepared under the Financial Information Regulation Schedule 1, section 5

### **Schedule of Severance Agreements**

There were no severance agreements between the District of North Cowichan and its non-unionized employees in 2012.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6 (7)

The Corporation of the District of North Cowichan  
Statement of Financial Information  
For the year ended December 31, 2012

**Statement of Financial Approval**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



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Mark Frame  
Director of Finance  
June 6, 2013



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Jon Lefebure  
Mayor  
June 6, 2013