

**Registered Owner:** (please print)

Name(s):

Address:

City:

Postal Code:

Phone:

Cell:

Fax:

Email:

**Applicant:** (please complete if different from above)

Name(s):

Address:

City:

Postal Code:

Phone:

Cell:

Fax:

Email:

**Subject Property:** (please see Note below)

Civic Address:

City:

Postal Code:

Legal Description: Lot

Section

Range

District

Plan

Parcel Identifier No:

Folio No:

**Note:** Please attach a current land title search and copies of all charges, covenants, easements, etc. on Title for this property. If more than one property is concerned with this proposal, please attach a list including all details as listed above.

**Development Details:** (please  application type)

- Fee Simple                       Bare Land Strata                       Phased Strata                       Final Approval  
 Section 946 (for a relative)     Strata Conversion                       PLA Extension

How many lots do you propose to create?

Property Size (m<sup>2</sup> or ha):

Existing Use:

**Project Description:**

Please provide a Rationale Letter with your application describing your project in detail. This letter must include a detailed description of your project, how your project complies with the Official Community Plan/Local Area Plan policies and Development Permit Guidelines, how your project benefits the community; and what variance are being requested, if any, and how are they justified.

Please refer to the Application Guide for other technical information and drawings required for this application. The Municipality reserves the right to reject or postpone the review of an incomplete application. The information in this application will only be used for the purpose for which it is obtained.

**Authorization:**

I/We declare that all of the above statements and information contained in the material submitted in support of this application are, to the best of my/our knowledge, true and correct in all respects. Where the applicant is **not the REGISTERED OWNER**, the application **must be signed by the REGISTERED OWNER** acknowledging this application.

**Applicant's Signature:**

**Registered Owner's Signature:**

Date:

Date:

**OFFICE USE ONLY:**

**Date Received:**

**Date Opened:**

**Fees Paid:**

