



## **BYLAW 3538**

### **Officers Bylaw**

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WHEREAS Council may, by bylaw, establish the position of chief administrative officer in relation to the powers, duties and functions under section 147 of the *Community Charter*;

AND WHEREAS Council must, by bylaw, establish the positions of corporate officer and financial officer in relation to the powers, duties and function under section 148 and 149 of the *Community Charter*;

NOW THEREFORE the council of The Corporation of the District of North Cowichan enacts as follows:

#### **Officer positions**

- 1 The following officer positions are established:
  - (a) Chief Administrative Officer;
  - (b) Director of Corporate Services;
  - (c) Director of Financial Services.

#### **Chief Administrative Officer**

- 2 The Chief Administrative Officer is assigned the powers, duties and functions of chief administrative officer under section 147 of the *Community Charter*.

#### **Director of Corporate Services**

- 3 The Director of Corporate Services is assigned the powers, duties and functions of corporate officer under section 148 of the *Community Charter*.

#### **Director of Financial Services**

- 4 The Director of Financial Services is assigned the powers, duties and functions of financial officer under section 149 of the *Community Charter*.

**Deputies**

- 5 Council may from time to time appoint persons as deputies to the officer positions established under section 1.

**Other powers, duties and functions**

- 6 The powers, duties and functions of officer positions established under section 1 are in addition to the delegated powers, duties and functions of Council under the Delegation of Authority Bylaw.

**Repeal**

- 7 “Officers and Employees Administrative Bylaw 1990”, No. 2512, is repealed.

READ a first time on May 21, 2014  
READ a second time on June 4, 2014  
READ a third time on June 4, 2014  
ADOPTED on June 18, 2014

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M. O. Ruttan, Corporate Officer

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J. W. Lefebure, Mayor