

# **COUNCIL POLICY: EXTERNAL APPOINTMENTS**

Council Approval Date: January 16, 2013

Department: Legislative Services

Amended:

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## **1. PURPOSE**

To establish a policy for external appointments for North Cowichan Council members.

## **2. SCOPE**

This policy applies to elected officials of North Cowichan ("employees").

## **3. POLICY**

That Council set policy concerning external appointments as follows:

- 3.1. Council members may be appointed to serve on unrelated external organizations as liaisons only;
- 3.2. Council members should not sit on the Board of Directors of any outside local organization having dealings with North Cowichan where there are public members who could serve in such positions (This is to underline the fact that the Council appointee is not an advocate or director but rather a liaison. This is also to ensure that Council members do not find themselves in a position where they will be impacted by bias, conflict of interest or liability);
- 3.3. Where a Council member has been appointed to an external body as a liaison, he or she should not make motions or vote at such meetings;
- 3.4. When a report or recommended action comes to Council from an outside organization, the Councillor who acts as a liaison should move the action or the report and then be fully entitled to vote against that same motion having now considered the matter as a member of Council and not as a member of the organization; and
- 3.5. Council should annually review appointments to outside organizations and determine if an appointment from Council is desirable.