

North Cowichan/Duncan Sports Wall of Fame

Information and Nomination Form

GUIDELINES FOR NOMINATING CANDIDATES

1. Complete the Induction Application
2. The Selection Committee, does not research the nomination therefore, the background material provides important information from which to make induction decisions.
3. Nomination deadline is 4:00 p.m. on Friday, July 21, 2023.
4. Induction applications and pertinent information can

be mailed to:

Sports Wall of Fame Committee
District of North Cowichan
7030 Trans Canada Hwy
Duncan BC V9L6A1

Or hand delivered to the following location:

Attention - Sports Wall of Fame Committee
District of North Cowichan
7030 Trans Canada Hwy
Duncan BC

INFORMATION

Induction Categories

- a) General Criteria - Athlete
 - i) Minor Sports, High School or amateur athlete who earned honors representing our community in provincial, national and/or international competitions
 - ii) Any athlete from North Cowichan who went on to excel at the collegiate, professional, and/or international level
- b) General Criteria - Team
 - i) Minor Sports, High School or amateur teams who represented our community in provincial, national and/or international competitions
- c) General Criteria - Coach
 - i) Minor Sports, High School or amateur teams or individual coaches of any sport whose teams/or individuals went on to participate in provincial, national and/or international competitions
- d) General Criteria - Administrator/Builder
 - i) Any individual who made significant contribution to local athletics through involvement with a youth sports organization.

Selection Methodology

- a) Nominations
 - i) Nominations may originate with an individual, club or association and must be signed by the nominator or club/association representatives.
 - ii) Any unsuccessful nomination will remain active for reconsideration by the committee for the next two subsequent years. If still unsuccessful the nomination may be resubmitted in its entirety after a one year period of hiatus. Normally, only one resubmission will be considered.
- b) Research Responsibility
 - i) All nomination packages must include the following:
 - **A completed Wall of Fame Nomination form**
 - **A covering letter from the nominator**
 - **An overall statement of recommendation of the nominee**
 - **A resume, C.V., or biographical sketch (press releases, newspaper articles, statistical information) documenting the nominee's merits in relation to the selection criteria for the award sought and describing additional activities outside his/her professional life**
 - **A minimum of 2 letters of support**

- ii) Nominators must supply sufficient supportive detail with nominations to allow the Committee to make a recommendation.
- iii) Insufficient supportive detail will lead to the nominator being notified and having to resubmit the nomination with the needed supportive detail. The Committee may determine whether nomination supportive detail is sufficient.
- iv) The Committee is responsible for validating all of the information submitted on each nomination. It is not, however, responsible for undertaking the initial research.
- v) The Committee may make recommendations to producing terms of reference or regarding possibly producing a Policy and Procedures Manual.



7030 Trans Canada Highway
Duncan BC V9L 6A1
T 250-746-3100
F 250-746-3133

Nomination Form

Name of Nominee				
Address (current or last known)				
City		Province	Postal Code	
Telephone:		Email Address:		
Nominated as:	Athlete	Coach	Team	Administrator/Builder
Nominee:	Living		Deceased	

If individual, please complete the following:

Sport or Sports the nominee was active in:

Year	Sport
Year	Sport
Year	Sport

Accomplishments:

Nomination submitted by:

Name:		
Address:		
City	Province	Postal Code
Telephone:		
Email Address:		
Signature:		

Personal information is collected by North Cowichan under the authority of s. 26 (c) of the *Freedom of Information and Protection of Privacy Act* for the purpose of processing this application. Should you have any questions about the collection of personal information, please contact the Privacy Coordinator, (250) 746-3100, 7030 Trans-Canada Highway, Duncan, BC, V9L 6A1