



***Statement of Financial Information
for the year ended December 31, 2023***

The Corporation of the District of North Cowichan

7030 Trans Canada Highway

Duncan, B.C. V9L 6A1

The Corporation of the District of North Cowichan
Statement of Financial Information
For the year ended December 31, 2023

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MANAGEMENT REPORT

The financial statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Municipal Council is responsible for ensuring that management fulfills its responsibilities for financial reporting.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the Corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements present fairly.

On behalf of The Corporation of the District of North Cowichan



Teri Vetter, CPA, CGA
Director, Financial Services
June 19, 2024

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SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

Information on all financial guarantees or indemnity agreements for this organization is included in Note 17 of the Audited Financial Statements.

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SCHEDULE OF SEVERANCE AGREEMENTS

There were four (4) severance agreements under which payment commenced between the District of North Cowichan and its non-unionized employees during fiscal year 2023.

The agreements represent from one (1) to six (6) months of compensation.

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SCHEDULE OF REMUNERATION AND EXPENSES

Elected Official	Position	Remuneration	Benefits	Expenses
Caljouw, Michael	Councillor	\$ 32,618	\$ 3,675	\$ 11,030
Douglas, Robert	Mayor	91,749	3,675	10,125
Findlay, Bruce	Councillor	32,618	3,675	6,571
Istace, Chris	Councillor	32,618	3,675	6,234
Justice, Christopher	Councillor	34,231	3,675	9,440
Manhas, Tek	Councillor	33,814	3,675	11,602
Toporowski, Debra	Councillor	38,760	3,675	6,426
Total Elected Officials		\$ 296,409.48	\$ 25,727	\$ 61,428

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EMPLOYEE REMUNERATION AND EXPENSES

Employee	Position	Remuneration	Expenses
Aldcroft, J	Climate Change Specialist	\$ 94,114	\$ 129
Beatty, V	Waste Water Treatment Facility Operator	95,312	2,022
Bell, R	Manager, Utilities	136,824	1,838
Bertrand-Kidd, L	Aquatic Coordinator	95,365	4,032
Boyden, K	Recreation Coordinator	85,831	2,272
Brennan, T	Executive Coordinator	103,760	2,506
Brown, G	Human Resources & Benefits Coordinator	86,339	
Busch, R	Assistant Manager, Recreation Facilities	101,994	3,145
Byron, T	Chief Building Inspector	102,083	2,449
Cao, H	Eng Technologist-Construction Coordinator	96,004	4,072
Carter, K	Electrician	100,151	404
Cator, S	Director, Operations	148,445	58
Cavey, S	Human Resources Advisor	95,244	749
Chadburn, S	Environmental Programs Coordinator	92,109	1,558
Charles, D	Technical Services Specialist	97,307	275
Cheng, R	Senior Manager, Eng (Transportation)	80,313	2,404
Clark, C	RCMP Guard	82,402	699
Clark, L	Payroll Coordinator	87,771	470
Convery, C	Parks Employee 2	76,908	2,137
Conway, D	Director, Subdivision & Env Services	154,728	2,491

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EMPLOYEE REMUNERATION AND EXPENSES

Employee	Position	Remuneration	Expenses
Convery, K	Information Management Coordinator	76,742	666
Conway, R	Director, Planning	166,917	3,463
Cooper, B	Recreation Programmer Aquatics	76,946	1,411
Cousins, G	Chief Maintenance Ice Maker	89,430	75
Craig, J	Building And Plumbing Inspector	83,795	1,050
Davies, T	Supervisor, Mechanical Services	94,724	869
Dehoop, J	Manager, Infrastructure	113,324	1,241
DeJong, J	Assistant Fire Chief	115,901	5,692
Deroy, B	Equipment 1B - Grader, Backhoe Op (Temp)	79,423	382
Derouin, C	Senior Building Inspector	94,567	2,772
Desrochers, B	RCMP IT/LAN Administrator	89,257	145
Doiron, J	Carpenter	83,254	
Drakeley, M	Fire Chief & Senior Mgr Bylaw Services	107,627	1,231
Drysdale, D	Truck Driver/Loader Operator Class 1 Air	77,458	240
Dube, K	Instrumentation And Control Technician	94,459	567
Dunaway, S	Assistant Manager, Admin Services	104,064	1,139
Eckert, W	Mechanic	84,994	594
Elley, D	Bylaw Compliance Officer	85,231	3,241
Elzinga, C	Utility Worker	96,832	109
Farkas, G	General Manager, Plan, Dev, Comm Service	175,934	1,721
Ferris, M	Manager, Bylaw And Business Licensing	101,210	3,044
Floden, B	Manager, Communications and Public Eng	130,414	743
Foulkes, S	Development Planner	86,322	2,628
Gailey, N	Supervisor, Utilities	123,525	4,030
Gill, M	Manager, Dev & Deputy Approving Officer	82,003	0
Goodman, J	Manager, Budgets and Infrastructure	112,653	1,751
Graff, L	Engineering Tech - Level 4	82,454	353
Green, R	Supervisor, Parks And Community Services	107,578	185
Greene, C	Engineering Technologist	80,915	2,989
Grieves, S	Engineering Technologist-Env Programs	76,298	1,423
Hammerer, J	Manager Of Technical And Client Services	119,295	0
Harrison, J	Truck Driver/Loader Operator	76,382	265
Herzig, M	Director, IT And Business Solutions	141,963	6,740
Hicks, A	Refuse Packer Operator	75,527	107
Hixson, S	Supervisor, Electrical	139,102	419
Hovey, C	Project Planner	87,664	1,173
Jacobs, P	Crime Analyst, RCMP	92,801	1,569
Janssen, W	Supervisor, Roads And Drainage	106,926	1,858
Judson, J	Pipelayer	80,065	382
Kinrade, L	Engineering Technologist-Const Surveyor	82,996	1,324
Kinghorn, K	Health, Safety & Disability Advisor	93,840	595
Knott, R	Parks Employee 2	78,298	2,254

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EMPLOYEE REMUNERATION AND EXPENSES

Employee	Position	Remuneration	Expenses
Knott, H	RCMP Guard	81,225	152
Knott, T	Supervisor, Mechanical Services	85,562	1,288
Konjolka, J	Manager, Buildings	125,425	2,356
Kuhne, C	Engineering Technologist	82,894	2,399
Laliberte, L	Forestry Technologist	91,206	797
Laycock, M	Director, HR and Health & Safety	156,739	1,302
Lodge, K	Refuse Packer Operator	80,705	222
Martineau, M	Manager, Legislative Services	139,715	1,074
Mason, S	Manager, Parks And Forestry	136,020	1,412
Mayea, S	Deputy Corporate Officer	107,312	3,671
McCartney, S	Utility Worker	95,083	666
McKay, M	Utility Worker	93,779	463
McLaren, T	Rec Programmer-Community Recreation	79,678	2,604
Meiner, A	Information Management Officer	87,087	922
Melville, T	RCMP Guard	81,050	110
Merrick, D	Business Solutions Analyst	80,992	75
Miller, J	Senior Manager, Engineering (Utilities)	133,044	4,221
Morris, G	Development Planning Coordinator	96,959	1,585
Munro, R	Utility Worker	95,005	1,880
Neumann, D	Senior Business Solutions Analyst	84,219	0
Nielsen, B	Business Solutions Analyst	85,091	0
Olaussen, R	Roads Worker-Signs And Markings	77,333	803
Oldenburg, M	Business Solutions Analyst	82,949	50
Osborne, C	Manager, Planning	127,561	2,753
Paddle, K	Utility Worker	98,500	304
Parker, J	Utility Worker	109,824	109
Power, H	Legislative Coordinator, Exempt	81,000	2,135
Preikshot, D	Senior Environmental Specialist	99,455	510
Price, A	Development Planner	87,674	1,729
Pukesh, N	Director, Parks And Recreation	153,946	3,828
Reitsma, R	Director, Engineering	151,089	4,602
Richardson, B	Equipment Operator 2	79,377	0
Robinson, J	Supervisor, Waste Water Treatment Plant	76,540	1,025
Robinson, K	Manager, Roads	97,274	2,246
Rother, L	Operations Inventory Clerk	82,158	215
Sanesh, R	Engineering Tech - Level 4	82,454	0
Scargall, M	Utility Worker	97,877	583
Skinner, A	Parks Employee 2	77,312	774
Soldera, T	General Manager, Corporate Services	167,421	3,083
Spooner, J	Utility Worker (Full Time, Temporary)	88,475	1,996
Stewart, D	Director, Parks And Recreation	89,943	
Stenberg, T	Fire Services Coordinator	87,652	5,861

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EMPLOYEE REMUNERATION AND EXPENSES

Employee	Position	Remuneration	Expenses
Swabey, E	Chief Administrative Officer	241,862	4,931
Tansley, R	Manager, Business Solutions	107,312	
Taylor, P	Planner	85,256	
Thorogood, G	Manager, RCMP Support Services	109,500	
Vetter, T	Director, Financial Services	76,221	
Von Schilling, C	Development Planner	100,308	
Ward-Moran, H	Roads Worker-Head Of Construction	89,671	
Weir, T	Utility Worker	85,046	
Wentz, B	Supervisor, WWT Facility	116,655	
Wheeler, K	Maintenance / Icemaker	75,113	
Whiteford, D	Aquatic Maintenance Supervisor	87,857	
White, N	Truck Driver/Loader Op Class 1 Air	84,555	
Whitaker, T	Building And Plumbing Inspector	86,062	
Wiebe, W	Senior Manager, Financial Services	131,897	
Wiersma, D	Truck Driver/Loader Operator, Cl 1 Air	75,263	
Wiley, K	Manager, Parks	128,659	
Workman, S	RCMP Guard	82,041	
Wright, R	Equipment Operator 1B	84,986	
Zunti, H	Engineering Tech - Level 4	82,969	
Consolidated total of employees with remuneration and expenses exceeding \$75,000		\$ 12,287,952	\$ 158,886
Consolidated total of other employees with remuneration and expenses \$75,000 or less		\$ 8,221,809	145,890
TOTAL EMPLOYEES:		\$ 20,509,761	\$ 304,776

RECONCILIATION

Total Remuneration- Elected Officials	\$ 296,409
Total Remuneration- Employees	20,509,761
Subtotal	20,806,171
Reconciling Items	4,124,721
Total per Consolidated Statement of Operations	24,930,892
Variance	\$ -

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SUPPLIER PAYMENTS GREATER THAN \$25,000

SUPPLIER	TOTAL
AARDVARK PAVEMENT MARKING SERVICES	\$ 151,713
2025611 ALBERTA LTD	41,977
ACCESSMT HOLDINGS LTD	51,078
AINSWORTH INC	50,394
ALPHA ROOFING & SHEETMETAL INC	176,054
ALTUS GROUP LIMITED	46,620
ANDREW SHERET LTD	120,403
AON REED STENHOUSE INC	735,095
APLIN & MARTIN CONSULTANTS LTD	39,963
ARCHIE JOHNSTONE PLUMBING & HEATING LTD	87,390
ARISTOS MAIL TECH INC	27,171
ASSOCIATED FIRE & SAFETY DIVISION OF ASSOCIATED	60,519
ASSOCIATED ENGINEERING (BC) LTD	41,733
AUTOMATED AQUATICS CANADA LTD	46,524
BC ASSESSMENT AUTHORITY	502,826
BC FOREST DISCOVERY CENTRE	28,150
BC HYDRO	1,489,511
BC HYDRO	87,730
341234 BC LTD (dba MICROSERVE)	86,742
BEAVER ELECTRICAL MACHINERY LTD	52,213
BERK'S INTERTRUCK LTD	31,372
BLACK PRESS GROUP LTD	31,186
BMO CORPORATE CARD PAYMENTS	773,983
BRENNTAG CANADA INC	29,154
BROGAN FIRE & SAFETY / DIV OF GUILLEVIN INT CO	42,081
BUNZL CLEANING AND HYGIENE	107,410
BURALZ INDUSTRIES LTD	47,958
BUTLER CONCRETE & AGGREGATE LTD	35,634
C3 MAINLINE INSPECTIONS INC	137,188
CANADIAN LINEN AND UNIFORM	31,300
CANADIAN TREE SERVICES	48,501
CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 358	292,200
CANADA BIG TRUCK RENTAL	131,040
CANOE PROCUREMENT GROUP (EB HORSMAN)	39,874
CANOE PROCUREMENT GROUP (EXPERTEC VAN SYSTEMS)	36,603
CANSEL SURVEY EQUIPMENT INC	47,367
CARO ANALYTICAL SERVICES	51,578
CDW CANADA INC	105,084
CENTRAL GLASS DUNCAN LTD	25,288
CENTRIX CONTROL SOLUTIONS LP	54,247
CENTRAL SQUARE CANADA SOFTWARE INC	34,356
CHARTER TELECOM INC	42,347
CHECKWITCH POIRON ARCHITECTS INC	25,517

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SUPPLIER PAYMENTS GREATER THAN \$25,000

SUPPLIER	TOTAL
CHEMAINUS AND DISTRICT CHAMBER OF COMMERCE	27,800
CHEMAINUS BUSINESS IMPROVEMENT ASSOCIATION	167,419
CHESTERFIELD SPORTS SOCIETY - COWICHAN	116,869
CHUBB LIFE INSURANCE COMPANY OF CANADA	40,067
CIMCO REFRIGERATION	43,152
CIRRO CREATIVE INC - BLUELEPHANT.CA	65,540
CITY OF DUNCAN	370,427
CITY OF NANAIMO	32,564
CLEAN SWEEP SERVICES	93,665
CLEARTECH INDUSTRIES INC	313,637
COASTAL ANIMAL CONTROL SERVICES OF BC LTD	185,967
CORAL CANADA WIDE LTD	62,515
CORP OF THE DISTRICT OF NORTH COWICHAN	93,838
COWICHAN VALLEY REGIONAL DISTRICT	15,920,908
COWICHAN TRAIL STEWARDSHIP SOCIETY	172,969
COWICHAN HOUSING ASSOCIATION	156,012
COWICHAN BAND SUPERINTENDENT TRUST	461,569
COWICHAN VALLEY REGIONAL HOSPITAL DISTRICT	4,384,736
COWICHAN GREEN COMMUNITY	54,896
COWICHAN NEIGHBOURHOOD HOUSE ASSOCIATION	38,600
CUTTING EDGE ENTERPRISES LTD	85,456
DB PERKS & ASSOCIATES LTD	35,100
DE JONG ROBERT	113,025
DIAMOND HEAD CONSULTING LTD	64,300
DICE CONTRACTING LTD	27,067
DIGITAL POSTAGE ON CALL - NEOPOST CANADA LTD	31,500
DRAGON CORPORATE TRAINING LTD	25,579
DUNCAN PAVING - (div of OK INDUSTRIES LTD)	1,575,518
DUNCAN CURLING CLUB	39,984
DUNCAN COWICHAN CHAMBER OF COMMERCE	34,446
ECHELON CREATIVE INC	251,980
ECOFISH RESEARCH LTD	103,748
ELLISON EXCAVATING LTD	40,254
EQUITABLE LIFE	1,100,472
ESCRIBE SOFTWARE LTD	43,351
ESRI CANADA LTD	79,956
FAIR CONSTRUCTION LTD	28,974
FIERA REAL ESTATE CORE FUND GP INC C/O CUSHMAN & FINNING (CANADA) DIV OF FINNING INTERNATIONAL INC	44,938 424,867
FITNESS TOWN COMMERCIAL BC INC	53,449
FLO SERVICES INC	25,595
FOOTPRINTS SECURITY PATROL INC	81,511
FORTISBC ENERGY INC	212,440

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SUPPLIER	TOTAL
GALCON PRECAST LTD	48,988
GFL ENVIRONMENTAL INC	408,065
G&G ROOFING LTD	282,049
GOTRAFFIC MANAGEMENT INC	76,111
GRAYLAND CONSULTING LTD	43,719
GREEN ROOTS PLAY EQUIPMENT INC	67,849
GREGG DISTRIBUTORS CO LTD	58,464
HALALT FIRST NATIONS	28,500
HALL CHRISTOPHER	27,073
HASTINGS EXCAVATING LTD	73,400
HEROLD ENGINEERING LIMITED	221,223
HUTCHESON PLUMBING & GAS	57,548
ICONIX WATERWORKS	491,957
ISL ENGINEERING AND LAND SERVICES LTD	40,042
I.T. BLUEPRINT SOLUTIONS CONSULTING INC	35,610
JOHNSON CONTRACTING INCORPORATED	62,704
JOHNS SOUTHWARD "IN TRUST"	30,241
JSA SPORT ARCHITECTURE INC	121,114
JSK TRAFFIC CONTROL SERVICES INC	321,012
KENYON WILSON PROFESSIONAL LAND	65,426
KHOWUTZUN FOREST SERVICES LP	68,235
KILLEN'S LANDSCAPING	44,670
KONE INC	28,273
KOSA STEVEN	35,867
KPMG LLP	122,456
KRASY JOE'S PROPERTY MAINTENANCE SPECIALISTS	183,391
KTI LIMITED	44,498
LATENT FORENSIC SERVICES INC	59,197
LEON SIGNS LTD	34,180
LEUCO CONSTRUCTION	367,114
LIBRA TREE SERVICE LTD	31,673
LOCKREY COMMUNICATIONS	42,478
LORDCO AUTO PARTS	28,230
MADILL THE OFFICE COMPANY	36,376
MADRONE ENVIRONMENTAL SERVICES LTD	63,244
MAINROAD MAINTENANCE PRODUCTS LP	212,232
MALLEN GOWING BERZINS ARCHITECTURE INC	105,866
MARK'S INSTANT SIGN SHOP LTD	30,282
MATHERS ROY	31,826
MCELHANNEY ASSOCIATES LAND SURVEYING LTD	326,165
MELLOR EXCAVATING	31,709
METRO MOTORS LTD	335,348
M2 GREEN MECHANICAL LTD	227,577

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SUPPLIER PAYMENTS GREATER THAN \$25,000

SUPPLIER	TOTAL
MICROSOFT LICENSING GP	151,533
MICRO COM SYSTEMS LTD	49,898
MID ISLAND FABRICATING LTD	77,015
MILLSTONE CONTRACTING LTD	44,401
MILLENNIA RESEARCH LTD	46,136
MINISTER OF FINANCE - MEDICAL SERVICES PLAN OF	391,160
MINISTER OF FINANCE - MINISTRY OF ENVIRONMENT	59,418
MINISTER OF FINANCE - SCHOOL TAX	6,600,700
MORRISON HERSHFIELD LIMITED	99,340
MSC EXCAVATING LTD	26,847
MULHOLLAND PARKER LAND ECONOMISTS LTD	39,512
NATIONAL COLLECTIVE BARGAINING INSTITUTE	33,854
NAZIM GARDEN LANDSCAPE DESIGNS LTD	97,052
NEXUS GLOBAL BUILDING SYSTEMS INC	29,066
NUTRIEN AG SOLUTIONS INC	31,616
OK TIRE - DUNCAN TIRE (1999) LTD	71,968
ORGANIZED CRIME AGENCY OF BC	28,052
OSPREY FOREST OPERATIONS LTD	109,785
PARSONS INC	899,689
PBX ENGINEERING LTD	32,773
PENSION CORPORATION	2,897,551
PM TECHNICAL SERVICES LTD	32,357
PONTIOUS CONTRACTING LTD	94,211
PORTERS DAIRY LTD	64,290
P&R TRUCK CENTRE	422,526
PUBSENET LTD	25,985
QUESTICA INC	40,653
RAYLEC POWER LTD.	25,638
READ JONES CHRISTOFFERSEN	67,490
RECEIVER GENERAL FOR CANADA - COMMISSIONER	5,220,729
RECEIVER GENERAL FOR CANADA - REVENUE CANADA	5,710,240
R FRENCH CONSULTING	35,700
RICOH CANADA INC	70,381
ROCKY MOUNTAIN PHOENIX INC	51,284
ROLLINS MACHINERY LTD	245,006
ROLLING TIDES CONSTRUCTION INC	300,136
ROPER GREYELL LLP	54,127
ROWING CANADA AVIRON	130,368
ROYAL BANK OF CANADA	26,126
RYDER ARCHITECTURE (CANADA) INC	56,978
RYZUK GEOTECHNICAL	68,787
SAHTLAM SAND & GRAVEL LTD	50,614
SAVE-ON-SEPTIC SERVICES LTD	27,213

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SUPPLIER PAYMENTS GREATER THAN \$25,000

SUPPLIER	TOTAL
SKYBLUE CLEANING CORPORATION	126,630
SNC LAVALIN INC	45,695
SOMENOS MARSH WILDLIFE SOCIETY	60,173
SOUTHERN RAILWAY VANCOUVER ISLAND	55,077
SOUTH VANCOUVER ISLAND ASSESSMENT & REFERRAL	40,005
STONE PACIFIC CONTRACTING LTD	2,153,543
SUNCOR ENERGY PRODUCTS PARTNERSHIP	476,151
SYLVIS ENVIRONMENTAL SERVICES INC	56,517
TAGZ FENCING INC	35,111
TELUS	81,892
TELUS MOBILITY	103,644
TELUS COMMUNICATIONS INC	28,642
TERRA REMOTE SENSING INC	155,421
THINK COMMUNICATIONS INC	47,189
TOTAL POWER LIMITED	62,908
TRIAD SIGN LTD	76,288
UNITECH CONSTRUCTION MANAGEMENT LTD	14,975,824
UPANUP STUDIOS INC	69,434
URBAN SYSTEMS LTD	211,223
VALLEY TRAFFIC SYSTEMS INC	31,732
VANCOUVER ISLAND REGIONAL LIBRARY	1,793,335
WASTE MANAGEMENT OF CANADA CORPORATION	91,362
WASTE CONNECTIONS OF CANADA INC	295,148
WESTERN OIL SERVICES LTD	63,657
WESTBURNE WEST - DIV OF REXEL CANADA ELECTRICAL	25,270
WESTERN NOISE CONTROL (2015) LTD	29,618
WESTERN WATER ASSOCIATES LTD	62,389
WESTLAND INSURANCE GROUP LTD	87,935
WHOLESALE FIRE RESCUE LTD	41,591
WINTER TRUCKING (2021) LTD	35,024
WORKSAFE BC	800,679
WSP CANADA INC	47,371
YOUNG ANDERSON BARRISTER & SOLICITORS	310,441
YOUNG ANDERSON BARRISTER & SOLICITORS "IN TRUST"	870,530
Total paid to suppliers who received aggregate payments of greater than \$25,000	\$ 86,589,365
Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	\$ 5,638,153
TOTAL PAID TO SUPPLIERS	\$ 92,227,518

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SUPPLIER PAYMENTS GREATER THAN \$25,000

SUPPLIER	TOTAL
Consolidated total of grant contributions exceeding \$25,000	281,112
Consolidated total of grant contributions less than \$25,000	101,276
TOTAL GRANT CONTRIBUTIONS	\$ 382,388
TOTAL GRANT AND SUPPLIER PAYMENTS	\$ 92,609,906

The schedule of payments is a "cash basis" listing and therefore the total will differ significantly from the expenditures in the consolidated financial statements which are reported for the most part on an accrual basis resulting in timing differences. Furthermore, there are disbursements on this report which are not considered expenditures for financial statement purposes including payments made to other taxing authorities, employee payroll deductions and debt principal repayments.

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STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Teri Vetter, CPA, CGA
Director, Financial Services
June 19 2024



Rob Douglas
Mayor
June 19 2024