**Climate Action Community Grants – Practice Application**

**This Word document is meant for practice only. Applications will only be accepted through the online application form, which can be accessed through** <https://www.northcowichan.ca/ClimateGrants>

You may choose to prepare your responses in this practice template and copy/paste them into the online application form when you are ready.

## Section 1: Applicant Information

* Name of Organization
* Primary Purpose of Organization
* Contact Name
* Full Mailing Address
* Telephone Number
* Email Address

## Section 2: Project Summary

* Name of project
* Will the project be located in the Municipality of North Cowichan?
* Will the project primarily benefit the residents of the Municipality of North Cowichan
* Check as many action categories from page 16 of the Climate Action and Energy Plan as applicable: Complete Communities, Efficient Buildings, Low-carbon Transportation, Local Renewable Energy Generation, Renewable Energy Procurement, Efficient Water and Waste, Low-carbon Industry, Agriculture, and Forestry, Climate Change Adaptation)
* Project summary
* Total project cost
* Total grant funding request
* Have you received a previous grant from the Municipality for this project?
* Have you applied for funding through other organizations or governments for this project? If yes, please specify where from.

**Section 3: Detailed Project Information**

* How will the project demonstrate the guiding principles of efficacy, flexibility, sustainability, transparency, high visibility, innovation and collaboration?
* What are the potential energy and/or emissions reductions (in CO2e tonnes)
* How will the project improve resiliency to the impacts of climate change
* How will project outcomes be measured?
* Will this project result in any other environmental co-benefits?

## Section 4: Required Application Materials

* Most recent financial statement
* Detailed work plan and budget for the project. This must include a breakdown of work activities, deliverables and products, resources, and timelines (start and end dates).

## Section 5: Acknowledgement

* Your signature (typed name)
* Date
* By checking this box, I certify that the information provided is correct to the best of my knowledge.