

TRIBUTE PROGRAM FORM (Parks, Cemetery and Forestry Trails)

Please make a selection from the list below:

Choose One	Area and/or Type	Includes Plaque	COST		
			Price	GST	Total
Parks, Open Spaces and Cemeteries					
	Bench - Exposed aggregate legs, with smooth back and seat.	No	1687.00	84.35	\$1771.35
	Bench – Exposed aggregate grey concrete legs, cedar back and seat	No	1782.00	89.10	\$1871.10
	Rustic Bench - Cedar seat and back	No	1825.00	91.25	\$1916.25
	Concrete picnic table (excluding cemetery)	No	2074.00	103.70	\$2177.70
Trees (including cemetery)					
	Living Tribute Tree	No	584.00	29.20	\$ 613.20
	Living Tribute Tree	Yes	1560.00	78.00	\$1638.00
Natural Areas and Forest Reserves (Forestry trails only)					
	Natural Benches	No	1804.00	90.20	\$1894.20

Please select a tribute site:

First choice: _____

Second choice: _____

Memorial Plaques

Bench/Table: **Plaques will be an additional cost to the bench/table and are determined by size and number of letters required. One revision at no cost; each revision thereafter will be subject to a \$15 charge.**

Memorial plaques shall be placed on the back of benches and either on the top or sides of picnic tables. The maximum dimensions of the plaques are:

- concrete bench 3.5" wide by 10" long
- cedar or natural bench 3" wide by 10" long

Tribute Tree: Tribute plaques are made of bronze on a pink granite base and shall be placed near the base of the tree. The maximum dimensions of the plaques are: 5" wide by 9" long. **One plaque is included in the cost of the tribute tree.**

Please fill in plaque information, to a maximum of 25 spaces per line:

Please complete application form, and return by mail, fax or drop off to:

Municipality of North Cowichan Attention:
Parks & ecreation Department Email:
parksrec@northcowichan.ca

Person making request (please print): _____

Signature: _____ Date: _____

Address: _____

Phone: _____ Email: _____



Smooth grey concrete legs back and seat **(not an exact replica)**



Exposed aggregate grey concrete legs, cedar back and seat **(not an exact replica)**

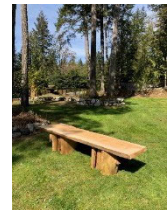


Concrete picnic table



Living Memory Tree

(tree choices vary)



Natural benches



Rustic Bench Cedar Seat and back **(not an exact replica)**

1. All locations are subject to the approval of the department head.
2. The bench is owned by the Municipality however the plaque is owned by the donor and can be removed if requested.
3. The Municipality will not be responsible for stolen, damaged or vandalized plaques.
4. The Municipality reserves the right to move benches and tables at any time. All reasonable effort will be made to notify the applicant if their donation site is affected. If permanent relocation is required, the applicant will be notified and offered an alternate site.
5. The Municipality will be responsible for the purchase, location and installation of memorial benches, tables, and trees.
6. The Municipality reserves the right to determine the level of maintenance required. Maintenance will include cleaning, re-staining or repairs as determined by the Municipality.
7. It is the responsibility of the applicant to keep their contact information current with the Municipality. If the Municipality is unable to contact the applicant or the applicant chooses not to renew their term, the park furnishing/location will be made available to others to dedicate.
8. **Benches/Tables/Trees** will be maintained for 10 years from the date of installation. Donors will have the opportunity to continue their sponsorship of the bench after the 10 year donation period by paying the current fee for replacement of the bench. The donor is responsible to contact the municipality within six months of the 10-year term expiring. If the donor does not reach out the municipality, the plaque will be removed and/or a new donor will have the opportunity for sponsorship at the site. It will be the responsibility of the donor to contact the municipality to arrange pick up of the plaque which will be only be held for one (1) year.

I understand and agree to te terms and conditions as outlined above.