FEES AND CHARGES

Bylaw No. 3784

CONSOLIDATION

This consolidation is a copy of a bylaw consolidated under the authority of section 139 of the *Community Charter* and in accordance with section 1 of Consolidation and Revision Authority Bylaw 3514, 2013.

Current to July 20, 2026

Last amended on July 15, 2026

This Bylaw has been consolidated and printed under and by authority of the Corporate Officer for the Corporation of the District of North Cowichan.

LIST OF AMENDMENTS

Bylaw Number	Description of Amendment	Effective Date (YYYY-MMM-DD)
3793	Schedule C, Section 3 add item 17.1 [Repealed: BL3818]	2020-Jun-17
3813	Adding Schedule G – Nuisance Abatement Fees	2021-Mar-03
3818	Repealed Bylaw 3793, Schedule A Section 2 delete item 3; Schedule C - Section 2 delete item 33; amend item 30; delete Section 4 and substitute; delete Section 7 and substitute; delete Section 8 and substitute; Schedule E Section 1 delete items 7 and 8.	2021-Mar-03
3829	Amend Schedule A, Section 2 by removing items 10 and 11; Amend Schedule C, Section 1 to add Item 13; replace Schedule H	2021-May-05
3839	Amend Schedule C, Section 3 by adding item 31	2021-Aug-18
3843	Striking out Schedules A to G and inserting Schedules A to H; add Schedule H; Add Section 4.1; amend Schedule A, Section 1 (General Administration Fees) Fireworks fees	2021-Oct-07
3849	Add new Section 4.2	2021-Oct-07
3856	Add item 43 to Schedule A, Section 1; edit description of Item 14	2022-Jan-19
3859	Delete Section 4 of Schedule C; delete Section 7 and replace with new fees; delete Section 8 and replace with new fees	2022-Mar-16
3838	Delete Section 1 of Schedule D replace with new fees; delete Section 9 of Schedule F replace with new fees; delete Section 10 of Schedule F replace with new fees	2022-Apr-20
3857	Amend Schedule C, Section 2, Item 30; amend Schedule A, Section 1 items 32, 34, 35 and 36	2022-Feb-16
3894	Amend Schedule C, Section 2, item 30; deleting and substituting Section 3, 7 and 8; Amend Schedule F, delete and substitute Section 7; Add Section 12 and 13	2023-Mar-01
3903	Delete Section 5(1) and substitute same; add section 7.1; amend items 38 and 30 in Schedule C; add Section 4 to Schedule C; delete Schedule F and substitute; amend subsection 11(f)	2023-Apr-19
3921	Amend Schedule A, Section 2, items 24 and 25	2023-Sep-06
3926	Amend User Fees and Parcel Taxes - Schedule C Section 7	2023-Sep-26
3935	Striking out Subsection 5(1)(a) and substituting; Inserting items 1 and	2023-Oct-04

	2 into Schedule C Section 2; Inserting items 2 – 5 into Schedule C Section 8	
3954	Increase administrative fees, excess metered water fees, cemetery fees and modify wording for development application fees	2024-Mar-06
3960	Add 'Refund Application Fees' to Schedule C Section 3 Development Application Fees	2024-Jun-19
3993	Amend Schedule C, Section 3 (add ALR Exclusion application fees)	2025-Feb-05
3981	To modify Development and Permitting fees by adding a fee for Minor Development Variance Permits	2025-02-19
4001	To include resident rates for eligible veterans in the veteran's section at Mount View Cemetery	2025-03-05
4007	Amend Schedule C Item 30 Development and Permitting Fees, delete Schedule D Interment Fees and replace	2025-03-19
4024	Update the fees associated with the collection of garbage, organic waste and recyclables	2025-Aug-12
4059	To amend the building related fees and charges	2026-Mar-04
4066	To include a $2 paper billing fee for utility bills	2026-Apr-1
4051	To include fee updates to the recently amended Fire Protection Bylaw	2026-Apr-15
4073	To reduce the credit card convenience fee from 2.75% to 2.1%	2026-May-20
4079	To include fees for electric vehicle charging stations	2026-July-15

The Corporation of the District of North Cowichan

Fees and Charges Bylaw

Bylaw 3784

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The Council of The Corporation of the District of North Cowichan enacts as follows:

Citation

1 This Bylaw may be cited as "*Fees and Charges Bylaw No. 3784, 2020*".

2 This Bylaw shall come into effect on January 1, 2020.

Establishment of fees and charges

3 To the extent that fees and charges in this Bylaw are not otherwise established and imposed, this Bylaw establishes and imposes the fees and charges as set out in Schedules A to H, inclusive. [BL3843]

4 Wherever this Bylaw sets out fees and charges with respect to other municipal bylaws and such other bylaws contain similar fees and charges, this Bylaw is deemed to prevail.

4.1 Any bylaw referred to herein is a reference to a bylaw of the District of North Cowichan, as amended, revised, consolidated, or replaced from time to time. [BL3843]

4.2 The service for reviewing name change applications for Indigenous peoples where they are reclaiming their Indigenous names as written on official identity documents, such birth certificates, driver's licenses, health cards, status cards, and social insurance numbers shall be provided free of charge, despite item 26 in Schedule G – Protective Services Fees (Section 2, Police Fees). [BL3849 - To delete Section 4.2 on June 1, 2026]

Late penalties

5 (1) A late payment penalty of 10% shall be applied to all fees and charges that remain unpaid after their due dates. [BL3903]

(a) 10% on unpaid garbage collection, water and sewer usage fees and charges. [BL3935]

(2) No late payment penalty will be charged on fees and charges that are mailed and post-marked more than 6 days before such fees and charges are due and payable.

Taxes

6 All fees and charges in this Bylaw exclude provincial and federal taxes, except for Schedule F, which include taxes.

Refunds

7 No refund will be paid on fees and charges collected in error after two years.

Fee adjustments [BL3903]

7.1 If the Director of Engineering or the Collector authorizes a fee adjustment in accordance with section 44 of Waterworks Bylaw No. 3620, 2016, as revised or replaced from time to time, the consumer must pay the water leak administration fee established under section 2 of Schedule C of this Bylaw, plus the base water use fee for the billing period, plus 50% of the excess charges up to a maximum of:

(a) $2,000 for a commercial premises, or

(b) $1,000 for a residential premises. [BL3903; BL3954]

Annual Review

8 Council must annually review the fees and charges in this Bylaw to ensure they are sufficient to offset their associated service-delivery costs.

Severability

9 If any provision of this Bylaw is, for any reason, found invalid by a court of competent jurisdiction, the provision must be severed and the remainder of the Bylaw left valid and enforceable.

Repeal

10 "Fees Bylaw No. 3603", and all amendments thereto, is hereby repealed.

Schedules

11 The following schedules are attached to and form part of this Bylaw:

(a) Schedule A – Administration Fees
(b) Schedule B – Animal Control Fees
(c) Schedule C – Development and Permitting Fees [BL4007]
(d) Schedule D – Interment Fees [BL4001, BL4007]
(e) Schedule E – Licensing Fees
(f) Schedule F – Wharf Fees [BL3903]
(g) Schedule G – Protective Services Fees

(h) Schedule H – Nuisance Abatement Fees [BL3843]
(i) Schedule I – Waste Collection Fees [BL4066]

12 The fees and charges imposed under Columns 2 through 6 in Section 7 [Sewer Use Fees] and Section 8 [Water Use Fees] of Schedule C – Development and Permitting Fees, and Section 1 [Chemainus Wharf Fees], Section 2 [Crofton Wharf Fees], and Section 3 [Maple Bay Wharf Fees] of Schedule F – Wharf Fees, shall come into force and effect on January 1 of each year. [BL3894; BL3954]

13 [BL3894, Deleted by BL3954]

Read a first, second and third time on April 15, 2020
Adopted on April 15, 2020

SCHEDULE A - ADMINISTRATION FEES

(Section 1, General Administration Fees) [BL3843, BL3856, BL3857, BL4051]

Item	Column 1 **Description**	Column 2 **Amount**
1	Document – Routinely Available Records (Agenda, Minutes, Bylaws)	$0.25 per black and white page, $1.65 per colour page
2	Document – Engineering Standards (Schedule to Subdivision Bylaw)	$25
3	Document – List of Electors (for candidates only)	$0 for first copy $20 for additional copies
4	Document – Map – 1:12500 Orthophoto (North half or South half)	$15
5	Document – Map – 1:12500 Zoning (North half or South half)	$12.50
6	Document – Map – 1:2500 Orthophoto	$8
7	Document – Map – 1:20000 Forestry Areas	$6
8	Document – Map – 1:5000 Forestry Map	$6
9	Document – Map – Service Level Map	$6
10	Document – Parks and Recreation Areas	$20
11	Document – Shipping – Map Book or rolled paper maps in tube	$18
12	Document – Subdivision Plan Loan	$5
13	Document – Building Plans & Survey Plans	$6 per page
14	Land Title registrations and releases of charges and legal notation other than a notice under s. 57 of the *Community Charter* *Note: No fee is charged to register a notice under s. 57 of the Community Charter.*	$200
15	BC Online search fee	Actual costs plus 10%
16	Business Licence search fee	$20
17	Research Fee (other than FOI searches)	$50 per hour
18	Encroachment Agreement	$200
19	File Research Letter – original	$200
20	File Research Letter – subsequent	$50
21	Licence of Occupation – Application	$200
22	Licence of Occupation – Renewal Application	$100
23	False Alarm Response – For 3rd or more in 12 month period	$500
24	Firearms Discharge Permit	$20
25	Liquor licence assessment – neighbourhood pubs, marine pubs, or beer and wine stores if referendum conducted	$250
26	Liquor licence assessment – neighbourhood pubs, marine pubs, or beer and wine stores if referendum not conducted	$100
27	Liquor licence assessment – other licence changes	$100
28	Municipal lapel pins *Note: No charge for first 5 pins to residents of North Cowichan*	$1 each
29	Municipal Property Use for Special Occasion Liquor Licence	$100 per day plus $300 refundable damage deposit
30	Revitalization Tax Exemption Application	$200
31	Open Burning Permit	No charge

32	Fire Safety Plan Review [BL3857, [BL4051]	$150
33	Fire Services Special Request	Actual costs
34	Special Fire Inspection [BL3857, BL4051]	$100
35	Fire Inspection Report (initial) [BL3857]	No Charge
36	Fire Inspection Report (re-inspection) [BL3857, BL4051]	$100
37	Family Fireworks Permit Application	$10
38	Display Fireworks Permit Application	$100
39	Pyrotechnics Permits Application	$200
40	Fire Safety Plan Review for Fireworks	$200
41	Fire Protection Cost Recovery Fee for Fireworks	$550/hr
42	Clean up litter and debris left on municipal property	Actual costs
43	Request for cancellation of a notice under s. 57 of the *Community Charter* from a land title	$500

SCHEDULE A - ADMINISTRATION FEES

(Section 2, Miscellaneous Fees) [BL3818; BL3829; BL3921; BL3954, BL4066, BL4073, BL4079]

Item	Column 1	Column 2
	Description	**Amount**
1	Convenience Fees on Credit Card Payments (non-refundable) *	2.1% on credit card transactions
2	Crofton Boat Ramp Commercial Use	$100
3	Firewood Permit	$8.28 per m3 or $30 per cord
3.1	Electric Vehicle Charging – Municipally Owned public electric vehicle charging stations	$2.00 per hour
4	Key Use for Municipal Property or Building	$10 per use, plus refundable deposit
5	Key Deposit (Refundable) – Abus key	$100
6	Key Deposit (Refundable) – Medico key	$200
7	Lesser Vegetation Permit	$60 per person per month
8	Mobile Home Tax Status Certificate	$15
9	NSF Cheque	$20
10	[Deleted: BL3829]	
11	[Deleted: BL3829]	
12	Attraction Directional Sign Permit	$175
13	[Deleted: BL4059]	
14	Soil Deposit or Removal Permit	$150
15	Soil Deposit or Removal Permit – Renewal or transfer	$100
16	Property Tax Notice – for owner	$1
17	Property Tax Notice – for non-owner	$10 plus $5 to fax
18	Tax Certificate – Owner – Current year	$1
19	Tax Certificate – Owner – Previous year	$20 per parcel per year
20	Tax Information – Non-owner	$20 per parcel per year

21	Tax Information – Bulk Tax Payment Report (mortgages)	$4 per parcel per year
22	Tender Documents	Actual costs
23	Untidy and unsightly property clean-up	Actual costs
24	Utility Bill (Water, Sewer and Waste) – Paper Billing	$2 per billing cycle [BL4066]
25	Vehicle Removal	Actual costs [BL:3921]
26	Vehicle Impoundment	Actual costs [BL:3921]

*Strictly relates to fees and taxes collected at municipal hall.

SCHEDULE A - ADMINISTRATION FEES

(Section 3, Building Administrative Fees) [BL4059]

Item	Column 1 **Description**	Column 2 **Amount**
1	Building plan search – Residential (includes electronic file for download)	$30
2	Building plan search – Commercial (includes electronic file for download)	$60
3	Contaminated Site Profile	$100
4	Digital copies of permit plans (scanning paper copies and turning them digital)	$100
5	Document – Building Plans & Survey Plans (paper copy, architectural size)	$8 per page + GST
6	LTSA - Title Search (for properties within the Municipality of North Cowichan only)	$30
7	LTSA - Additional document search (encumbrances or notices registered on title)	$30
8	Property File Review – Residential (up to 3 units)	$100
9	Property File Review – Commercial, Industrial, Multi-Family (4+)	$150
10	[Property File Review – Complex Buildings	$300
11	Reduction where Letters of Assurance relied on	5% reduction, up to a maximum of $500
12	Refund for withdrawn application if no inspections done	70% refund (minimum $100 retained)

SCHEDULE B - ANIMAL CONTROL FEES

(Section 1, Animal Control Fees)

Item	Column 1 **Description**	Column 2 **Amount**
Licence Fees		
1	Dog Licence Fee	$35
2	Dog Licence Late Fee (after February 28)	$10 additional
3	Aggressive Dog Licence Fee (minus any previous amount paid in the same licencing year towards the Dog)	$100
4	Aggressive Dog Licence Late Fee (after February 28)	$25 additional
5	Dog Licence Transfer Fee	$5.00

6	Dog Tag Replacement Fee	$5
7	Kennel Licence Fee	$125
8	Kennel Late Fee (after February 28)	$25 additional
Seizure and Impoundment Fees		
9	Seizure and Impoundment fee for a spayed or neutered Cat	$25
10	Seizure and Impoundment fee for an unspayed or unneutered Cat (upon proof of sterilization within 30 days of the impoundment date, the Owner will be refunded $75.00)	$100
11	Seizure and Impoundment fee for any Animal other than a Cat or Dog	Actual Cost
12	Seizure & Impoundment fee for licensed Dog (Excludes Aggressive Dogs) – 1st impoundment	$50
13	Seizure & Impoundment fee for an licensed Dog (Excludes Aggressive Dogs) – 2nd impoundment	$100
14	Seizure & Impoundment fee for licensed Dog – 3rd and subsequent impoundment (Excludes Aggressive Dogs)	$200
15	Seizure & Impoundment fee for an unlicensed Dog (Excludes Aggressive Dogs) –1st impoundment	$150
16	Seizure & Impoundment fee for a unlicensed Dog (Excludes Aggressive Dogs) – 2nd impoundment	$200
17	Seizure & Impoundment fee for an unlicensed Dog (Excludes Aggressive Dogs) – 3rd and subsequent impoundment	$300
18	Seizure and Impoundment fee for an Aggressive Dog – 1st impoundment	$200
19	Seizure and Impoundment fee for an Aggressive Dog – 2nd impoundment	$300
20	Seizure and Impoundment fee for an Aggressive Dog – 3rd and subsequent impoundments	$400
21	Charge for any third-party assistance required and employed to seize and impound any Dog	Actual Cost
Boarding & Maintenance Fees		
22	Boarding or maintenance charge for any Animal other than a Cat	$15 per 24-hour period or portion thereof
23	Boarding or maintenance charge for a Cat	$10 per 24-hour period or portion thereof

SCHEDULE C - DEVELOPMENT AND PERMITTING FEES

(Section 1, Building Fees) [BL3929, BL4059]

Construction values for building permit fee calculations may be determined using the Marshall & Swift/Boeckh® (MSB) cost guide, an industry-standard third-party index that provides objective, up-to-date construction cost data based on geographic location and building type.

Disagreements in the "Value of Construction": Where there is disagreement between the building permit application value of construction and the value determined by a Building Inspector, the

Building Inspector's value of construction will be the value applied unless the applicant provides the value as determined by a professional building appraiser registered with the Appraisers Institute of B.C.

Value of construction: Value of construction is the current market value of the proposed construction completed, as would be determined by a professional appraiser registered with the Appraiser Institute of B.C.

Item	Column 1 **Description**	Column 2 **Amount**
Core Building Permit Fees		
1	Building Permit Fee – for construction value not exceeding $5,000	$150
2	Building Permit Fee – for construction value greater than $5,000 but less than $100,000	$150 + 1% of construction value
3	Building Permit Fee – for construction value of $100,000 or greater	$150 + 1% of construction value
Other Building Permit Fees		
4	Alternative solution review	$300
5	Building Permit – construction done without valid permit	Double the building permit fees
6	Building Permit – reinstatement of expired permit (includes one inspection)	$300
7	Demolition of building or structure	Residential: $150; Commercial/ Industrial/ Multi-Family: $250
8	Emergency restoration permit (for fire, flood, wind)	$150 + 1% of value of restoration estimate submitted with building permit application
9	Float (new) base for structure	$150 + 1% of construction value
10	Float building/structure – built elsewhere or built on site	$150 + 1% of construction value
11	Hoarding permit fee (construction fencing)	$150
12	Inspection – reinspection	$150
13	Plan revision fee after building permit issuance	$100
14	Relocation of building/structure (including manufactured and float homes)	$150 + 1% of construction value
15	Retaining wall/s	$150 + 1% of construction value
16	Secondary suite permit (includes legalization and new development)	The greater of $150 + 1% of construction value or $165/sq.ft.
17	Sign permit	$150 + 1% of construction value
18	Site preparation permit	$100
19	Special safety inspection	$500

SCHEDULE C - DEVELOPMENT AND PERMITTING FEES

(Section 2, Engineering Fees) [BL3818, BL3857, BL3894, BL3903, BL3935; BL3954, BL4007, BL4024]

1. [BL4024 – Deleted]

2. [BL3935, BL4024 – Deleted]

Item	Column 1	Column 2
	Description	**Amount**
1	Blasting Permit	$50
2	Concrete box installation for driveway protection of a 19 mm water service	$100
3	Concrete box installation for driveway protection of a water service larger than 19 mm	Actual cost
4	Culvert Extension	Actual cost
5	Culvert Installation – 300 mm	$2,320
6	Culvert Installation – larger than 300 mm	Actual cost
7	Culvert Relocation – 300 mm	$510
8	Repair or Replace Damaged Water Meter / Setter / Box / Curb Stop	Actual Cost
9	Garden Irrigation Permit	$25
10	Highway Access Permit	$25
11	Highway Chattels Removal	$50
12	Highway Construction Permit	$100
13	Highway Merchandise Annual Display Permit	$100
14	Hydrant Use Permit – tank fill – up to 3,000 gallons from fire hydrant at Municipal Operations Yard	$25
15	Hydrant Use Permit – weekly	$75 + $750 damage deposit
16	Hydrant Use Permit – monthly permit	$150 + $750 damage deposit
17	Hydrant Use Permit – annual permit (user-supplied double-check valve assembly)	$250 + $500 damage deposit
18	Hydrant Use Permit – annual permit	$500 + $750 damage deposit
19	Interest Rate – Excess or Extended Services	5% from completion date
20	Interest Rate – Borrowing from Local Area Service Reserve Fund	5% from commute date
21	Meter or curb stop relocation charge	$450
22	Meter reading request	$50
23	Meter testing fee	$50
24	Move water meter box vertically or horizontally	$250
25	Move water meter box more than 1.5 metre horizontally	$450
26	Ornamental street light replacement	Actual cost
27	Return of unauthorized equipment or fittings	$150
28	Secondary water meter box	$750
29	Subdivision Works and Services Inspection	3% of cost of construction
30	[BL3818, BL3857, BL3894, BL3903, BL4007, BL4024 – Deleted]	
31	[BL4024 – Deleted]	
32	[BL4024 – Deleted]	

33	[Deleted: BL3818]	
34	Water disconnection (includes reconnection), temporary or permanent	$50
35	Water disconnection due to bylaw infraction	$50
36	Water turn on or turn off (non-emergency after normal business hours)	Actual cost
37	Water turn on or turn off (emergency, after normal business hours)	No charge
38	Water Leak Administration Fee [BL3903]	$50
39	[BL4024 – Deleted]	

SCHEDULE C – DEVELOPMENT AND PERMITTING FEES

(Section 3, Development Application Fees) [BL3793, B:3839, BL3894; BL3954; BL3960, BL3993, BL3981]

1. The District of North Cowichan will collect the Local Government portion of the Agricultural Land Reserve (ALR) application fee when the application is submitted. The Agricultural Land Commission (ALC) will notify the Applicant/Agents when the ALC portion of the fee is required, and this payment will be made directly to the ALC by the Applicant/Agents.

2. The OCP, Zoning Bylaw Amendment or ALR Exclusion - Public Notification Surcharge [Item 3] applies to both the notification of a public hearing taking place, and to notification provided in lieu of a public hearing taking place. It is also payable for any subsequent additional Public Notifications resulting from an action or request by the applicant. [BL3993]

3. All advertising fees incurred by the District are included as part of the OCP, Zoning Bylaw Amendment or ALR Exclusion - Public Notification Surcharge [Item 3]. [BL3993]

4. The Public Hearing Surcharge [Item 4] is payable either when the OCP, Zoning Bylaw Amendment or ALR Exclusion application is submitted, or prior to public notification of a public hearing. It is also payable for any subsequent additional Public Hearings resulting from an action or request by the applicant, or from the Agricultural Land Commission in the case of an ALR Exclusion application. [BL3993]

5. Regardless of whether or not public notification has taken place, the Public Hearing Surcharge [Item 4] will be refunded if a public hearing does not take place and is not rescheduled.

6. The large project surcharge [Items 5, 6 and 7] excludes Zoning Bylaw text amendment applications for Agricultural and Institutional Zones (A1, A2, A3, A4, A5, PI, PU, and PC) and Zoning Bylaw amendment applications to increase residential density by 3 or fewer units.

7. The large project surcharge [Items 5, 6 and 7] for OCP or Zoning Bylaw amendments applies where an applicant has requested changes to land use designations.

8. Density surcharges [Items 9 and 10] exclude secondary suites and accessory dwelling units.

9. Where a zone specifies density using Floor Area Ratio, density surcharges for residential density [Items 10 and 16] will be calculated using an average unit size of 150 m^2.

10. Payment of any Development Approval Agreement [Items 28 to 30] associated with a Zoning Bylaw Amendment, Development Permit (DP), Development Variance Permit (DVP), Development Permit with a Variance (DPV), Minor Development Variance Permit (MDVP), Temporary Mobile Home Permit (TMHP), or Temporary Use Permit (TUP) must be paid in full prior to adoption of bylaw or issuance of permit. [BL:3981]

11. The fees in relation to Section 10 (noted above) are applicable only to the preparation of custom covenants

and do not apply to pre-drafted covenant templates.

12. If a property is in multiple Development Permit Areas (DPA) [Items 13, 14, 15, and 17 to 20], the applicant will be charged a single fee, being the highest development permit fee.

13. The surcharge [Item 23] will be applied per variance requested as part of a DP application [Items 13 to 15 and 18 to 23] or for each additional variance requested as part of a DVP or MDVP application [Items 24, 25 and 25.1]. [BL:3981]

14. The subdivision approval fee [Item 35] excludes the $50 plan examination fee established by the *Local Government Act*.

Item	Column 1 **Description**	Column 2 **Amount**
Board of Variance Application Fees:		
1	Board of Variance application	$250
Official Community Plan (OCP) and Zoning Bylaw Amendment Fees:		
2	OCP Bylaw Amendment – Base Fee	$2,500
3	OCP, Zoning Bylaw Amendment or ALR Exclusion [BL3993] – Public Notification Surcharge **2, 3**	$2,000
4	Public Hearing Surcharge **4, 5**	$500
5	OCP or Zoning Bylaw Amendment – Large Project Surcharge **6, 7** Site Area >1.5 ha and <3.0 ha	$5,000
6	OCP or Zoning Bylaw Amendment – Large Project Surcharge **6, 7** Site Area >3.0 ha and <6.0 ha	$10,000
7	OCP or Zoning Bylaw Amendment – Large Project Surcharge **6, 7** Site Area > 6.0 ha	$15,000
8	Zoning Bylaw Amendment – Base Fee	$2,500
9	Zoning Bylaw Amendment – Density Surcharge **8, 9** Per additional potential residential unit/lot over 3 units/lots	$50
10	Zoning Bylaw Amendment – Density Surcharge **8, 9** Per m^2 for additional potential commercial or industrial gross floor area over 400 m^2	$1 per m^2
11	Concurrent Official Community Plan Bylaw and Zoning Bylaw Amendment – Base Fee **2**	$4,000
Development Permit and Development Variance Permit Application Fees:		
12	Chemainus Cash-in-lieu of Parking	$8,000 per parking space
13	DPA 1, 2 – Multi Unit & Intensive Residential / Commercial & Industrial Development – Major (larger than 200 m^2) **12, 13**	$2,500
14	DPA 1, 2 – Multi Unit & Intensive Residential / Commercial & Industrial Development – Minor (less than 200 m^2) **12, 13**	$1,200
15	DPA 1, 2 – Multi Unit & Intensive Residential / Commercial & Industrial Development – Sign **12, 13**	$300
16	DPA 1 – Residential Density Surcharge **8, 9** Per additional potential residential unit/lot over 3 units/lots	$50 per unit
17	DPA 2 – Commercial / Industrial Density Surcharge Per m^2 additional commercial or industrial gross floor area over 400 m^2	$1 per m^2
18	DPA 3 – Natural Environment **12, 13**	$1,200
19	DPA 4 – Hazard Lands **12, 13**	$1,200
20	DPA 5 – Farmland Protection **12, 13**	$1,200
21	Development Permit – Amendment **13**	$1,000
22	Development Permit – Extension **13**	$600

Item	Column 1 **Description**	Column 2 **Amount**
23	Variance Request Surcharge [13]	$200 each
24	Development Variance Permit – Commercial, Industrial and Multi-Family [13]	$1,500
25	Development Variance Permit – Single Family, Duplex and Institutional [13]	$1,000
25.1	Development Variance Permit – Minor (MDVP) [BL3981]	$750
26	Development Approval Agreements – Restriction of Use Covenant [10, 11]	$2,000
27	Development Approval Agreements – Development Agreement Covenant [10, 11]	$4,000
28	Development Approval Agreements – Phased Development Agreement [10, 11]	$6,000
29	Development Approval Agreements – Housing Agreement [10, 11]	$2,000
30	Development Approval Agreements – Other Site-Specific Legal Documents [10, 11]	$2,000 each
Subdivision Fees:		
31	Preliminary Layout Acceptance (PLA) – Fee Simple	$750 + $250 per lot
32	Preliminary Layout Acceptance (PLA) – Bare Land Strata	$750 + $250 per strata lot
33	Preliminary Layout Acceptance (PLA) – Phased Building Strata	$750 + $250 per phase
34	Preliminary Layout Acceptance (PLA) – Strata Conversion	$750 + $250 per strata unit
35	Subdivision – Final Approval (all types) [14]	$500
36	Subdivision – PLA Extension	$500
37	Subdivision – PLA Amendment	$500
Temporary Mobile Home Permit Application Fees:		
38	Temporary Mobile Home Permit – Base Fee	$600
49	Temporary Mobile Home Permit – Per Mobile Home Space	$25
40	Temporary Mobile Home Annual Renewal – Base Fee	$150
41	Temporary Mobile Home Permit Renewal – Per Mobile Home Space	$2
Temporary Use Permit (TUP) Application Fees:		
42	TUP – Application	$2,500
43	TUP – Amendment or Application Renewal	$1,500
44	TUP – Retaining an existing dwelling while new dwelling under construction	$1,500
45	TUP Renewal – Retaining an existing dwelling while new dwelling under construction	$1,000
Telecommunications Application Fees:		
46	Telecommunications – Application for a Statement of Concurrence	$1,000
Refund Application Fees		
47	Refund for incomplete or inactive application*	30% refund
48	Refund for a withdrawn application* prior to referrals	70% refund
49	Refund for a withdrawn application* after referrals and prior to first consideration by a decision-maker	30% refund
50	Refund for an early consideration application that has been denied	75% refund of the Large Project Surcharge
51	Refund for an early consideration application that has been denied	100% of the Density Surcharge
52	Refund for an early consideration application that has been denied	100% of the Public Hearing Surcharge

Item	Column 1 **Description**	Column 2 **Amount**
53	ALR Exclusion – Application for Municipality to consider application to ALC [BL3993]	$2,000
54	ALR Exclusion – Submission of exclusion application to ALC [BL3993]	$1,000
*Refers to an Official Community Plan amendment, Zoning amendment, or a Permit.		

SCHEDULE C - DEVELOPMENT AND PERMITTING FEES

(Section 4, Mobile Home Park Permit Fees) [BL3903]

Item	Column 1 **Description**	Column 2 **Amount**
1	Mobile Home Park Permit – Base Fee	$2,500
2	Mobile Home Park Permit – Per Mobile Home Space Fee	$50

SCHEDULE C - DEVELOPMENT AND PERMITTING FEES

[BL3818, BL3859 deleted Section 4]

SCHEDULE C - DEVELOPMENT AND PERMITTING FEES

(Section 5, Plumbing Fees) [BL4059]

Item	Column 1 **Description**	Column 2 **Amount**
1	Plumbing fixtures – 1 or 2	$30 flat fee for one or both
2	Plumbing fixtures – 3 and up	$15.00 per fixture (no minimum fee, no bulk discount)
3	Fire Sprinkler System Installation	$3 per sprinkler head
4	Installation of residential or commercial lawn sprinkler system	$30 per zone
5	Decommission of septic tank	$30
6	Construction without a valid plumbing permit	Double fee
7	Inspection of fire protection system	$26.50 per standpipe hydrant or hose connection

SCHEDULE C - DEVELOPMENT AND PERMITTING FEES

(Section 6, Sewer Connection Fees)

Item	Column 1 **Description**	Column 2 **Amount**
1	Capital Cost – for connection outside development cost charge or local service area and on connection to a water or sewer local area service when development cost charge does not apply. Not payable if the water or sewer parcel tax is currently being charged.	Equivalent to DCCs
2	Sewer – 4 inch diameter	$3,400
3	Sewer – Larger than 4 inch diameter	Actual Cost

4	Storm Drain	Actual cost ($50 minimum)
5	Water – Residential ¾ inch	$3,195
6	Water – Commercial ¾ inch	$3,290
7	Water – Commercial 1 inch	$3,670
8	Water – Commercial 1.5 inch	$5,120
9	Water – Commercial 2 inch	$5,900
10	Water – Commercial larger than 2 inches	Actual Cost

SCHEDULE C – DEVELOPMENT AND PERMITTING FEES

(Section 7, Sewer Use Fees) [BL3818, BL3859, BL3894, BL3926; BL3954]

1. In addition to the user fees payable under this section, Schedule C [*Development and Permitting Fees*], Section 7 [*Sewer Use Fees*], if the volume of industrial wastewater discharged from any premises exceeds 300 m^3 in any 30-day period, an additional user fee of $0.18 per m^3 in excess of 300 m^3 shall be payable to the District.
2. User fees payable under this section, Schedule C [*Development and Permitting Fees*], Section 7 [*Sewer Use Fees*], are due within 3 months of invoice.
3. Any user fee which is payable under this section, Schedule C [*Development and Permitting Fees*], Section 7 [*Sewer Use Fees*], and is unpaid on December 31 shall be deemed to be taxes in arrears, in accordance with the *Community Charter*. [BL3926]
4. Customers who elect to receive a paper utility bill shall be charged a fee of $2.00 per billing cycle (quarterly or tri-annually). The utility bill is a consolidated statement that includes water, sewer and waste service charges. [BL4066]

Item	Column 1 **Description**	Column 2 **2024 Amount**	Column 3 **2025 Amount**	Column 4 **2026 Amount**	Column 5 **2027 Amount**	Column 6 **2028 Amount**
Chemainus Sewer User Fees:						
1	Apartments, per dwelling unit - Tri-annual	$37.00	$38.00	$39.00	$40.00	$41.00
2	Apartments, per dwelling unit - Quarterly	$27.75	$28.50	$29.25	$30.00	$30.75
3	Hospital or Care Home, per bed - Quarterly	$11.25	$11.55	$11.70	$12.00	$12.25
4	Hotel, per room - Quarterly	$9.75	$10.05	$10.35	$10.50	$10.75
5	Industry – Base Rate - Quarterly	$234.00	$240.00	$246.00	$252.00	$258.00
6	Industry – Per employee over 20 employees - Quarterly	$3.30	$3.45	$3.60	$3.75	$3.90
7	Laundromat – Base Rate - Quarterly	$51.75	$53.25	$54.75	$56.25	$58.00
8	Laundromat – Per Washing Machine - Quarterly	$3.15	$3.30	$3.45	$3.60	$3.75
9	Motel, Campground, RV Park, per unit/site - Tri-annual	$33.00	$34.00	$35.00	$36.00	$37.00
10	Motel, Campground, RV Park, per unit/site - Quarterly	$24.75	$25.50	$26.25	$27.00	$27.75
11	Residential Detached Single Family, per dwelling unit - Tri-annual	$52.00	$53.00	$54.00	$55.00	$56.00
12	Residential Detached Single	$39.00	$39.75	$40.50	$41.25	$41.75

Item	Column 1 **Description**	Column 2 **2024 Amount**	Column 3 **2025 Amount**	Column 4 **2026 Amount**	Column 5 **2027 Amount**	Column 6 **2028 Amount**
	Family, per dwelling unit - Quarterly					
13	Residential Suite - Tri-annual	$52.00	$53.00	$54.00	$55.00	$56.00
14	School, per classroom - Quarterly	$39.00	$39.75	$40.50	$41.25	$42.00
15	Other commercial, professional or non-residential premises, per unit - Quarterly	$39.00	$39.75	$40.50	$41.25	$42.00
Crofton Sewer User Fees:						
16	Apartments, per dwelling unit - Tri-annual	$84.00	$87.00	$90.00	$93.00	$95.75
17	Apartments, per dwelling unit - Quarterly	$63.00	$65.25	$67.50	$69.75	$71.75
18	Hospital or Care Home, per bed - Quarterly	$27.00	$27.75	$28.50	$29.25	$30.25
19	Hotel, per room - Quarterly	$19.50	$20.25	$21.00	$21.75	$22.50
20	Laundromat - Base Rate - Quarterly	$82.50	$85.50	$88.50	$91.50	$94.25
21	Laundromat - Per Washing Machine - Quarterly	$5.10	$5.20	$5.40	$5.55	$5.75
22	Motel, Campground, RV Park, per unit/site - Tri-annual	$36.00	$37.00	$38.00	$39.00	$40.35
23	Motel, Campground, RV Park, per unit/site - Quarterly	$27.00	$27.75	$28.50	$29.25	$30.25
24	Residential Detached Single Family, per dwelling unit - Tri-annual	$106.00	$109.35	$112.35	$115.70	$119.35
25	Residential Detached Single Family, per dwelling unit - Quarterly	$79.50	$82.00	$84.25	$86.75	$89.50
26	Residential Suite - Tri-annual	$106.00	$109.35	$112.35	$115.70	$119.35
27	School, per classroom - Quarterly	$79.50	$82.00	$84.25	$86.75	$89.50
28	Other commercial, professional, or non-residential premises, per unit - Quarterly	$87.75	$90.75	$93.75	$96.75	$101.50
Maple Bay User Fees:						
29	Sewer user fee, per equivalent residential unit - Tri-annual	$398.00	$410.00	$422.00	$435.00	$448.00
South End Sewer User Fees:						
30	Apartments, per dwelling unit - Tri-annual	$39.00	$41.00	$43.00	$45.00	$141.75
31	Apartments, per dwelling unit - Quarterly	$29.25	$30.75	$32.25	$33.75	$35.75
32	Hospital or Care Home, per bed - Quarterly	$15.75	$16.50	$17.25	$18.00	$19.00
33	Hotel, per room - Quarterly	$10.80	$11.25	$12.00	$12.75	$13.50
34	Industry - Base Rate - Quarterly	$311.25	$327.00	$343.50	$360.75	$378.75

Item	Column 1 **Description**	Column 2 **2024 Amount**	Column 3 **2025 Amount**	Column 4 **2026 Amount**	Column 5 **2027 Amount**	Column 6 **2028 Amount**
35	Industry - Per employee over 20 employees - Quarterly	$2.40	$2.50	$2.65	$2.80	$2.95
36	Laundromat - Base Rate - Quarterly	$50.25	$53.25	$56.25	$59.25	$62.25
37	Laundromat - Per Washing Machine - Quarterly	$3.15	$3.30	$3.45	$3.65	$3.80
38	Motel, Campground, RV Park, per unit/site - Tri-annual	$37.00	$39.00	$41.00	$43.00	$45.00
39	Motel, Campground, RV Park, per unit/site - Quarterly	$27.75	$29.25	$30.75	$32.25	$33.75
40	Residential Detached Single Family, per dwelling unit - Tri-annual	$64.00	$67.00	$70.00	$74.00	$77.70
41	Residential Detached Single Family, per dwelling unit - Quarterly	$48.00	$50.25	$52.50	$55.50	$58.25
42	Residential Suite - Tri-annual	$64.00	$67.00	$70.00	$74.00	$77.70
43	School, per classroom - Quarterly	$47.25	$49.50	$51.75	$54.00	$56.75
44	Other commercial, professional, or non-residential premises, per unit - Quarterly	$51.00	$54.00	$57.00	$60.00	$63.00

SCHEDULE C – DEVELOPMENT AND PERMITTING FEES

(Section 8, Water Use Fees) [BL3818, BL3859, BL3894, BL3935; BL3954, BL4066]

1. The excess consumption rates [**Items 16 and 17**] apply to Chemainus, Crofton and South End water users.
2. Every consumer having a metered service must pay for the full amount of water as registered by the meter, according to the rate applicable to the service.
3. Where more than one commercial or residential premise exists on one parcel served by a single water connection, each is considered to be a separate unit and must be billed accordingly.
4. Any user fee which is payable under this section, Schedule C [Development and Permitting Fees], Section 8 [Water Use Fees], and is unpaid on December 31 shall be deemed to be taxes in arrears, in accordance with the *Community Charter*.
5. Water use fees payable under this section, Schedule C [Development and Permitting Fees], Section 8 [Water Use Fees], are due within 3 months of invoice. [BL3935]
6. Customers who elect to receive a paper utility bill shall be charged a fee of $2.00 per billing cycle (quarterly or tri-annually). The utility bill is a consolidated statement that includes water, sewer, and waste service charges. [BL4066]

Item	Column 1 **Description**	Column 2 **2024 Amount**	Column 3 **2025 Amount**	Column 4 **2026 Amount**	Column 5 **2027 Amount**	Column 6 **2028 Amount**
Chemainus Water User Fees:						
1	Apartment – Tri-annual	$82.00	$86.00	$91.00	$96.00	$101.00
2	Apartment – Quarterly metered (first 95.47 m^3 or 21,000 gallons)	$61.50	$64.50	$68.25	$72.00	$75.75
3	Commercial – Quarterly metered (first 95.47 m^3 or 21,000 gallons)	$123.00	$129.00	$136.00	$144.00	$151.00

Item	Column 1 **Description**	Column 2 **2024 Amount**	Column 3 **2025 Amount**	Column 4 **2026 Amount**	Column 5 **2027 Amount**	Column 6 **2028 Amount**
4	Residential – Tri-annual	$100.00	$105.00	$110.00	$116.00	$122.00
5	Residential – Quarterly metered (first 95.47 m^3 or 21,000 gallons) per dwelling unit	$75.00	$78.75	$82.50	$87.00	$91.50
Crofton Water User Fees:						
6	Apartment – Tri-annual	$77.00	$81.00	$85.00	$89.00	$93.50
7	Apartment – Quarterly metered (first 95.47 m^3 or 21,000 gallons)	$57.75	$60.75	$63.75	$66.75	$70.00
8	Commercial – Quarterly metered (first 95.47 m^3 or 21,000 gallons)	$159.00	$167.00	$175.00	$183.00	$192.00
9	Residential – Tri-annual	$173.00	$182.00	$191.00	$201.00	$219.00
10	Residential – Quarterly metered (first 95.47 m^3 or 21,000 gallons) per dwelling unit	$129.75	$136.50	$143.25	$150.75	$158.25
South End Water User Fees:						
11	Apartment – Tri-annual	$42.00	$43.00	$45.00	$46.00	$47.50
12	Apartment – Quarterly metered (first 95.47 m^3 or 21,000 gallons)	$34.00	$34.00	$34.00	$34.50	$35.50
13	Commercial – Quarterly metered (first 95.47 m^3 or 21,000 gallons)	$64.20	$66.00	$69.00	$72.00	$74.25
14	Residential – Tri-annual	$65.00	$67.00	$69.00	$71.00	$73.25
15	Residential – Quarterly metered (first 95.47 m^3 or 21,000 gallons) per dwelling unit	$48.75	$50.25	$51.75	$53.25	$55.00
Excess Consumption Rates:						
16	Monthly residential & commercial excess consumption 31.83 m^3 to 145.47 m^3 (each 4.55 m^3) or 7,001 to 32,000 gallons (each 1,000 gallons) [1]	$2.54	$2.71	$2.90	$3.12	$3.37
17	Monthly residential & commercial excess consumption over 145.47 m^3 (each 4.55 m^3) or 32,000 gallons (each 1,000 gallons) [1]	$3.71	$3.95	$4.23	$4.55	$4.91

SCHEDULE D - INTERMENT FEES

(Section 1, Cemetery Fees) [BL3838; BL3954; BL4001, BL4007]

Item	Column 1 Description	Column 2 Amount	Column 3 Amount Mar 1/25	Column 4 Amount Jan 1 /26	Column 5 Amount Jan 1/27	Column 6 Amount Jan 1/28	Column 7 Amount Jan 1/29	Column 8 Amount Jan 1/30
	Full Burial Plots							
1	Grave Space for Adult (13 years and older) – Resident*	$1,429	$1,472	$1,516	$1,562	$1,608	$1,657	$1,706
2	Grave Space for Adult (13 years and older) – Non-resident	$3,157	$3,252	$3,349	$3,450	$3,553	$3,660	$3,770
3	Grave Space for Child – Resident	$507	$522	$538	$554	$571	$588	$605

4	Grave Space for Child – Non-resident	$1,002	$1,032	$1,063	$1,095	$1,128	$1,162	$1,196
5	Burial for Adult	$2,021	$2,082	$2,144	$2,208	$2,275	$2,343	$2,413
6	Burial for Adult – after hours, weekends or holidays	$3,236	$3,333	$3,433	$3,536	$3,642	$3,751	$3,864
7	Burial for Child	$1,193	$1,229	$1,266	$1,304	$1,343	$1,383	$1,425
8	Burial for Child – after hours, weekends or holidays	$1,587	$1,635	$1,684	$1,734	$1,786	$1,840	$1,895
	Cremations							
9	Grave Space for Cremated Remains – Resident	$456	$470	$484	$498	$513	$529	$545
10	Grave Space for Cremated Remains – Non-resident	$1,036	$1,067	$1,099	$1,132	$1,166	$1,201	$1,237
11	Burial for Cremated Remains	$765	$788	$812	$836	$861	$887	$914
12	Burial for Cremated Remains – after hours, weekends or holidays	$1,587	$1,635	$1,684	$1,734	$1,786	$1,840	$1,895
	Columbariums							
13	Columbarium Niche – Resident	$1,474	$1,518	$1,564	$1,611	$1,659	$1,709	$1,760
14	Columbarium Niche – Non-resident	$2,943	$3,031	$3,122	$3,216	$3,312	$3,412	$3,514
15	Columbarium Bottom Row Niche – Resident	$1,295	$1,334	$1,374	$1,415	$1,458	$1,501	$1,546
16	Columbarium Bottom Row Niche – Non-resident	$2,572	$2,649	$2,729	$2,810	$2,895	$2,982	$3,071
17	Columbarium Inurnment	$456	$470	$484	$498	$513	$529	$545
18	Columbarium Inurnment – after hours, weekends or holidays	$911	$938	$967	$996	$1,025	$1,056	$1,088
19	Columbarium Niche Plate Engraving and Handling	$456	$470	$484	$498	$513	$529	$545
20	Transfer grave space or columbarium niche	$48	$49	$51	$53	$54	$56	$57
	Tribute Trees							
21	Tribute Tree without bronze plaque	$550	$567	$584	$601	$619	$638	$657
22	Tribute Tree with bronze plaque on granite base	$1,470	$1,514	$1,560	$1,606	$1,655	$1,704	$1,755
23	Tribute Bench – smooth, grey, concrete legs, base and back	$1,590	$1,638	$1,687	$1,737	$1,790	$1,843	$1,899
24	Tribute Bench – concrete legs and base, cedar back and seat	$1,680	$1,730	$1,782	$1,836	$1,891	$1,948	$2,006
25	Tribute Picnic Table – concrete	$1,955	$2,014	$2,074	$2,136	$2,200	$2,266	$2,334
26	Tribute Bench - Rustic - Cedar Seat and back	$1,720	$1,772	$1,825	$1,880	$1,936	$1,994	$2,054
27	Tribute Bench - Natural Benches (Natural Areas and Forest Reserves (Forestry Trails only)	$1,700	$1,751	$1,804	$1,858	$1,913	$1,971	$2,030
	Miscellaneous							
28	Exhumation of Adult	$3,230	$3,327	$3,427	$3,530	$3,635	$3,744	$3,857
29	Exhumation of Adult – after hours, weekends or holidays	$6,455	$6,649	$6,848	$7,054	$7,265	$7,483	$7,708
30	Exhumation of Child	$1,587	$1,635	$1,684	$1,734	$1,786	$1,840	$1,895
31	Exhumation of Child – after hours, weekends or holidays	$3,168	$3,263	$3,361	$3,462	$3,566	$3,673	$3,783

32	Exhumation of Cremated Remains	$1,188	$1,224	$1,260	$1,298	$1,337	$1,377	$1,419
33	Exhumation of Cremated Remains – after hours, weekends or holidays	$2,380	$2,451	$2,525	$2,601	$2,679	$2,759	$2,842
34	Memorial Installation	$411	$423	$436	$449	$463	$477	$491
35	Remove curbs or capping and re-seed	$529	$545	$561	$578	$595	$613	$632
36	Concrete base for single marker	$327	$337	$347	$357	$368	$379	$390
37	Concrete base for double marker	$388	$400	$412	$424	$437	$450	$463
38	Base for fibreglass liner	$327	$337	$347	$357	$368	$379	$390
39	Supply and install fibreglass liner without base	$765	$788	$812	$836	$861	$887	$914
40	Fibreglass cremated remains container	$259	$267	$275	$283	$292	$300	$309
41	Vault handling	$259	$267	$275	$283	$292	$300	$309

*Resident rates apply to eligible veterans who have provided proof that they previously lived in North Cowichan or paid property taxes to North Cowichan.

SCHEDULE E - LICENCING FEES

(Section 1, Business Licence Fees) [BL3818]

Item	Column 1 **Description**	Column 2 **Amount**
1	Business Licence Application	$100
2	Business Licence Application – not for profit organization	$0
3	Business Licence Renewal – before February 28	$100
4	Business Licence Late Renewal – after February 28	$125
5	Business Licence Application – for business started after July 1	$50
6	Business Licence Transfer	$10
7	[Deleted: BL3818]	
8	[Deleted: BL3818]	
9	Inter-Community Business Licence *Note: for business started after July 1, the fee is $85*	$170
10	Mobile Food Service Licence Application – Annual Food cart, food truck, food trailer - private property only	$200
11	Mobile Food Service Licence Application – Sept. 1 – Dec. 31 Food cart, food truck, food trailer - private property only	$50
12	Mobile Food Service Licence Application – Annual Food cart - private and public property	$300
13	Mobile Food Service Licence Application – Sept. 1 – Dec. 31 Food cart - private and public property	$75
14	Mobile Food Service Licence Application – Annual Food truck, food trailer - private and public property	$500
15	Mobile Food Service Licence Application – Sept. 1 – Dec. 31 Food truck, food trailer - private and public property	$125

SCHEDULE F – WHARF FEES

(Section 1, Chemainus Wharf Fees) [BL3894] [BL3903]

1. Short-term moorage at Chemainus Wharf [*Section 1, Item 3*] is subject to availability as determined by the Harbour Manager. Limit of 2 hours moorage between the hours of 9:00 am and 4:00 pm.

Item	Column 1 **Description**	Column 2 **2023 Amount**	Column 3 **2024 Amount**	Column 4 **2025 Amount**	Column 5 **2026 Amount**	Column 6 **2027 Amount**
1	Daily Berthage, per foot per day *(October through April)*	$0.90	$0.95	$0.95	$1.00	$1.05
2	Daily Berthage, per foot per day *(May through September)*	$1.45	$1.50	$1.55	$1.60	$1.65
3	Short Term Moorage [1] *(2 hr max, from 9 am to 4 pm)*	$6.10	$6.20	$6.30	$6.45	$6.60
4	Monthly Berthage *(Per foot per month)*	$7.00	$7.50	$8.00	$9.00	$10.00
5	Quarterly Berthage *(Per foot per month)*	$6.50	$7.00	$7.50	$8.50	$9.50
6	Electrical, per day – 30 amperes	$5.45	$5.55	$5.65	$5.75	$5.85
7	Electrical, per day – 50 amperes	$8.65	$8.80	$9.00	$9.20	$9.40
8	Electrical, Monthly meter rental plus actual consumption	$10.20	$10.40	$10.60	$10.80	$11.00

SCHEDULE F - WHARF FEES

(Section 2, Crofton Wharf Fees) [BL3903]

Item	Column 1 **Description**	Column 2 **2023 Amount**	Column 3 **2024 Amount**	Column 4 **2025 Amount**	Column 5 **2026 Amount**	Column 6 **2027 Amount**
1	Daily Berthage, per foot per day *Commercial Fishing Vessel*	$0.22	$0.22	$0.25	$0.30	$0.35
2	Monthly Berthage, per foot per month *Commercial Fishing Vessel*	$1.85	$1.90	$1.95	$2.00	$2.05
3	Quarterly Berthage, per foot per month *Commercial Fishing Vessel*	$1.62	$1.65	$1.70	$1.75	$1.80
4	Daily Berthage, per metre per day *Commercial Fishing Vessel*	$0.70	$0.75	$0.75	$0.80	$0.85
5	Monthly Berthage, per metre per month *Commercial Fishing Vessel*	$5.65	$5.75	$5.85	$5.95	$6.05
6	Quarterly Berthage, per metre per month *Commercial Fishing Vessel*	$5.10	$5.20	$5.30	$5.40	$5.50
7	Daily Berthage, per foot per day *Pleasure Craft*	$0.90	$0.95	$0.95	$1.00	$1.05
8	Monthly Berthage, per foot per month *Pleasure Craft*	$4.70	$4.80	$4.90	$5.00	$5.10
9	Quarterly Berthage, per foot per month *Pleasure Craft*	$4.25	$4.35	$4.45	$4.55	$4.65
10	Electrical, per day – 30 amperes	$5.60	$5.70	$5.80	$5.90	$6.00

Item	Column 1 **Description**	Column 2 **2023 Amount**	Column 3 **2024 Amount**	Column 4 **2025 Amount**	Column 5 **2026 Amount**	Column 6 **2027 Amount**
11	Electrical, Monthly meter rental plus actual consumption	$10.20	$10.40	$10.60	$10.80	$11.00

SCHEDULE F - WHARF FEES

(Section 3, Maple Bay Wharf Fees) [BL3903]

Item	Column 1 **Description**	Column 2 **2023 Amount**	Column 3 **2024 Amount**	Column 4 **2025 Amount**	Column 5 **2026 Amount**	Column 6 **2027 Amount**
1	Daily Berthage, per foot per day	$0.75	$0.90	$0.90	$1.00	$1.10
2	Monthly Berthage, per foot per month	$4.70	$4.80	$4.90	$5.00	$5.10
3	Quarterly Berthage, per foot per month	$4.25	$4.35	$4.45	$4.55	$4.65

SCHEDULE G - PROTECTIVE SERVICES FEES

(Section 1, Fire Equipment Fees) *[BL4051]*

Item	Column 1	Column 2
	Description	**Amount**
1	Aerial Truck – Active Service	$1,100 per hour
2	Aerial Truck – Standby	$550 per hour
3	Command Vehicle – Active Service	$450 per hour
4	Command Vehicle – Standby	$225 per hour
5	Jaws of Life – Active Service	$500 per hour
6	Jaws of Life – Standby	$500 per hour
7	Pumper Truck – Active Service	$500 per hour
8	Pumper Truck – Standby	$250 per hour
9	Rescue Vehicle – Active Service	$450 per hour
10	Rescue Vehicle – Standby	$225 per hour
11	Tanker Truck – Active Service	$450 per hour
12	Tanker Truck – Standby	$225 per hour

SCHEDULE G - PROTECTIVE SERVICES FEES

(Section 2, Police Fees)

Item	Column 1	Column 2
	Description	**Amount**
1	Criminal Records Check – General Public	$50
2	Criminal Records Check – Volunteers	$0
3	Criminal Records Check – Youth Employment Programs	$0
4	Document – Collision Analyst Report	$150
5	Document – Court-ordered File Disclosure (up to 100 pages)	$75
6	Document – Court-ordered File Disclosure (each additional page)	$0.50
7	Document – Crash Data Retrieval	$200 plus $30 per hour
8	Document – Field Drawing Reproduction	$35
9	Document – Fingerprints (2 sets)	$50

Note: No charge for fingerprinting triggered by federal policy when a criminal records check is requested.

10	Document – Fingerprints (each additional set)	$10
11	Document – General Crime Report	$50
12	Document – Insurance Claim Letter	$50
13	Document – Mechanical Inspection Report	$175
14	Document – Vehicle Accident (MV6020) Report	$50
15	Document – Police Certificate (including Criminal Record)	$50
16	Document – Police Inspection Report	$50
17	Document – Passport Report	$50
18	Document – Preliminary Collision of Traffic Analyst Report	$75
19	Document – Property Information Request	Actual Cost
20	Document – Scale Drawing	$129
21	Document – Statement – (copies up to 10 pages)	$20
22	Document – Statement – (each additional page)	$0.50
23	Document – Traffic Analyst Report	$100
24	File Research	$40 per hour
25	Measurements	$35
26	Name Change Application Review	$50
27	Pardon Application or Records Clearance Review	$50
28	Photographs – 10.16 cm x 15.24 cm	$1.50
29	Photographs – CD Rom	$50
30	Policing at approved private events	Actual Cost + 10%
31	Reproduce Audio or Video Tape – first hour	$50
32	Reproduce Audio or Video Tape – each additional hour	$30
33	Taxi Permit	$50
34	Taxi Permit – Replacement of lost or stolen	$25

SCHEDULE H – NUISANCE ABATEMENT FEES [BL3813, BL 3829, BL3843]

1. The costs referred to in:
   (a) Section 5.11 of Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020; or
   (b) Section 12.1 of Controlled Substances Bylaw No. 3803, 2020; or
   (c) Sections 64 or 75 of Fire Protection Bylaw No. 3841, 2021; or
   (d) Sections 23 or 24 of Fireworks Regulation Bylaw No. 3810, 2021
   are to be determined in part by multiplying hourly rates for the following individuals, vehicles or equipment involved in the abatement of a nuisance by the time spent by those individuals, and the time those vehicles and equipment are used in the abatement of the nuisance. These costs apply when the District, by its employees, contractors and agents, enters onto the property to complete the work to abate the nuisance.

2. Costs do not apply when entering the property in accordance with:
   (a) Section 5.14 of Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020 or when determining to issue a Clean Up Order; or

(b) Sections 5.1(a) or (c) of Controlled Substances Bylaw No. 3803, 2020 when conducting inspections related to compliance with bylaw or water service inspection or discontinuance; or
(c) Section 22 of Fire Protection Bylaw No. 3841, 2021 when providing fire suppression, prevention, inspection services, evacuations, or when assisting other emergency response providers; or
(d) Section 15 of Fireworks Regulation Bylaw No. 3810, 2021 when inspecting the site as part of the permit approval process.

Staff and Personnel Cost Recovery

3. The following hourly rates, which include the cost of overhead and benefits, apply for every hour or part thereof which any of the following District employees use to carry out the abatement of a nuisance where authorized under Section 1 of this Schedule. Depending upon the day of the week, the time of day, or the holiday status of when such services are required, the hourly rate may be increased by one and a half or two times.

Section 1 – District Employees

Item	Column 1 **Description**	Column 2 **Hourly Rate**
1	Manager, Bylaw and Business Licensing Services, and Exempt Chief Officers [BL4051]	$ 90.00
2	Senior Bylaw Compliance Officer	$ 65.00
3	Bylaw Compliance Officer	$ 55.00
4	Animal Control Officer	$ 55.00
5	Chief Building Inspector	$ 75.00
6	Building Inspector	$ 60.00
7	Operations or Parks and Recreation Manager	$ 70.00
8	Operations or Parks and Recreation Foreman	$ 60.00
9	Operations or Parks and Recreation Employee	$ 45.00
10	Student	$ 30.00

Section 2 – Fire Department Employees

Item	Column 1 **Description**	Column 2 **Hourly Rate**
1	Station Chief, or their delegate	$ 35.00
2	Captain	$ 35.00
3	Firefighter	$ 30.00

RCMP Personnel and Equipment Cost Recovery

4. The costs referred to in Section 1 of this Schedule for RCMP members are determined in part by a flat fee for each separate attendance and time spent by RCMP members involved in the abatement of a nuisance and the amounts per attendance shall be as follows:

Item	Column 1 **Description**	Column 2 **Flat Rate**
1	RCMP Member	$250.00

Vehicle and Equipment Cost Recovery

5. The following hourly rates apply for every hour or portion thereof where any of the following equipment and vehicles are used by District employees or Fire Department personnel to carry out the abatement of a nuisance where authorized under Section 1 of this Schedule. Depending upon the day of the week, the time of day or the holiday status of when such services are required, the hourly rate may be increased by one and a half or two times. Costs imposed to carry out the required work will be subject to a 15% administrative cost recovery fee.

Item	Column 1 **Description**	Column 2 **Hourly Rate**
1	District Truck	$ 60.65
2	Fire Support Vehicles	$ 99.25
3	Single Axle Dump Truck	$ 91.25
4	Backhoe	$ 69.85
5	Loader	$ 86.15
6	Sweeper	$142.60

Contractor Cost Recovery

6. For any work carried out by a contractor of the District to carry out the work authorized under Section 1 of this Schedule, on behalf of the District, the costs imposed will be the actual cost of the work plus 15% of the contract value.

SCHEDULE I – WASTE COLLECTION FEES [BL4024, BL4066]

(Section 1, Garbage, Organics and Recyclables Collection)

1. Waste collection fees payable under this section, Schedule I [Waste Collection Fees], Section 1 [Garbage, Organics and Recyclable Collection] are due within 3 months of invoice.
2. Waste collection fees payable under this section, Schedule I [Waste Collection Fees], Section 1 [Garbage, Organics and Recyclable Collection] that remain unpaid on December 31 shall be deemed to be taxes in arrears, in accordance with the *Community Charter*.
3. Customers who elect to receive a paper utility bill shall be charged a fee of $2.00 per billing cycle (quarterly or tri-annually). The utility bill is a consolidated statement that includes water, sewer, and garbage service charges. [BL4066]

Item	Column 1 **Description**	Column 2 **Amount**
	Single Family Dwelling:	
1	80-litre garbage cart and 80-litre organics cart: Tri-annual per dwelling unit (annual cost of $157)	$52.34
2	80-litre garbage cart and 120-litre organics cart: Tri-annual per dwelling unit (annual cost of $187)	$62.33
3	80-litre garbage cart and 240-litre organics cart: Tri-annual per dwelling unit (annual cost of $242)	$80.67
4	120-litre garbage cart and 80-litre organics cart: Tri-annual per dwelling unit (annual cost of $202)	$67.33
5	120-litre garbage cart and 120-litre organics cart: Tri-annual per dwelling unit (annual cost of $232)	$77.33
6	120-litre garbage cart and 240-litre organics cart: Tri-annual per dwelling unit (annual cost of $287)	$95.67
7	240-litre garbage cart and 80-litre organics cart: Tri-annual per dwelling unit (annual cost of $282)	$94.00
8	240-litre garbage cart and 120-litre organics cart: Tri-annual per dwelling unit (annual cost of $312)	$104.00
9	240-litre garbage cart and 240-litre organics cart: Tri-annual per dwelling unit (annual cost of $367)	$122.33
	Single Family Dwelling with a Secondary Suites: If you own a single-family dwelling that includes a secondary suite, please be advised: • Your property will be charged for two waste collection services—one for the primary residence and one for the secondary suite—in accordance with Waste Collection Bylaw No. 4012. This applies even if your property only has two carts (e.g., 1 garbage and 1 organics cart shared between both units). The billing is based on the number of dwelling units, **not** the number of carts. • Any Single-Family Dwelling with a Secondary Suite having a cart combination not listed below, will pay the above Single Family Dwelling cost for each dwelling.	
10	240-litre garbage cart and 120-litre organics cart shared between dwellings: Tri-annual per dwelling unit (annual cost of $157 each unit)	$52.34 per dwelling, or $104.68 for both dwellings
11	1-240-litre garbage cart and 1-80-litre organics cart shared between dwellings: Tri-annual per dwelling unit (annual cost of $157 each unit)	$52.34 per dwelling, or $104.68 for both dwellings
12	2-80-litre garbage carts and 2-80-litre organics cart: Tri-annual per dwelling unit (annual cost of $157 each unit)	$52.34 per dwelling, or $104.68 for both dwellings
13	1-120-litre garbage cart and 1-120-litre organics cart: Tri-annual per dwelling unit (annual cost of $232), and 1-80-litre garbage cart and 1-80-litre organics cart: Tri-annual per dwelling unit (annual cost of $157)	$77.34 (main home), and $52.34 (secondary suite), or $129.68 for both dwellings
14	1-240-litre garbage cart and 1-240-litre organics cart: Tri-annual per dwelling unit (annual cost of $183.50 each unit)	$61.17 per dwelling, or $122.34 for both dwellings
	Miscellaneous:	
15	Cart exchange (up to two carts per exchange)	$30 per exchange
16	Recycling bag	$3 each
17	Recycle sticker	$1 each

18	120-litre bear resistant garbage or organics cart: Additional tri-annual per dwelling unit (annual cost of $30)	$10
19	240-litre bear resistant garbage or organics cart: Additional tri-annual per dwelling unit (annual cost of $40)	$13.33