



Complying with the Energy Step Code

Energy Advisors, Documents, Reports, and Inspections

Buildings (as described in North Cowichan's Building Bylaw) that are required to achieve Step 2 of the Energy Step Code (as described in the 2018 BC Building Code), require the following:

During Pre-Construction:

- A registered Energy Advisor is required for the design of each building.
- The Advisor will provide details for the on-site construction within the building design drawings along with a Pre-Construction Report. This report is from a series of Step Code forms provided by the Province for consistency and is to be used in all jurisdictions in BC.

Building Permit Stage:

- The Pre-Construction Report is to be submitted along with all relevant building permit application documents.

Mid Construction Stage: Building Envelope Airtightness Test:

- At the insulation and vapour barrier stage, an air leakage test is to be conducted. Typically, the air leakage test is conducted alongside or by the Energy Advising company.
- Once the design value for the air leakage has been achieved, the Energy Advisor provides the results in the Mid-Construction Report. This completed form is

Rebate Reminder

Energy Step Code

When designing your next project that requires Step 2 of the Energy Step Code, remember to discuss achieving a higher level of efficiency with your Energy Advisor! By achieving Steps 3-5, not only will you build a more efficient building, but you will also be eligible for a \$750 - \$1,250 rebate!

See the [North Cowichan Energy Step Code policy](#) for details.

**Questions?
Send us an email!**

building@northcowichan.ca

then provided to the Building Inspector prior to the insulation inspection.

Compliance and Building Completion:

- At or before the final building inspection, the As-Built Report is to be provided to the building inspector. This final compliance report will state the final energy performance achieved.

NOTE: Any inspections conducted by an Energy Advisor are in addition to and do not replace any required North Cowichan Building department inspections.

More information on the Energy Step Code, including all required forms, can be found at www.northcowichan.ca/building

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