

The Corporation of the District of North Cowichan

***7030 Trans Canada Highway
Box 278, Duncan, B.C. V9L 3X4***



***Statement of Financial Information
for the year ended, December 31, 2020***

The Corporation of the District of North Cowichan
Statement of Financial Information
For the year ended December 31, 2020

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Management Report

The financial statements contained in this Statement of Financial Information under the Financial Information Act has been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Municipal Council is responsible for ensuring that management fulfills its responsibilities for financial reporting.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the Corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of The Corporation of the District of North Cowichan



Talitha Soldera
Director, Financial Services
June 16, 2021

The Corporation of the District of North Cowichan
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Schedule of Remuneration and Expenses

Elected Officials

Name	Position	Remuneration	Expenses
Siebring, Albert R.K.	Mayor	\$ 77,834	\$ 2,797
Douglas, Robert G	Councillor	27,974	1,312
Justice, Christopher	Councillor	30,757	2,064
Manhas, Tek	Councillor	28,726	2,170
Marsh, Kate	Councillor	28,726	589
Sawrie, Rosalie	Councillor	27,974	1,692
Toporowski, Debra	Councillor	<u>27,974</u>	<u>607</u>
Total - Elected Officials		<u>\$ 249,965</u>	<u>\$ 11,231</u>

Other Employees (Excluding those listed in Part 1 above)

Name	Remuneration	Expenses
Bell, Robert	\$ 126,144	\$ 748
Bender, Rohan	95,204	250
Bertrand, Leah	80,041	668
Birch, Jason	132,717	-
Blood, Jason	116,484	173
Bossons, Marla	78,325	4,333
Bosomworth, Mairi	85,034	-
Busch, Randy	97,715	167
Byron, Timothy	80,729	1,538
Cao, Hang	78,870	1,371
Carter, Kris	90,309	1,202
Cator, Shawn	123,210	459
Chadburn, Shaun	80,376	1,045
Charles, Dan	83,428	1,475
Clark, Chris	76,517	364
Conway, David	149,069	784
Conway, Robert	144,144	893
Cousins, Graham	75,316	57
Davies, Thane	81,494	185
Dehoop, John	102,710	1,016

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Name	Remuneration	Expenses
Doiron, Jacob	77,025	130
Drakeley, Martin	116,368	1,578
Dube, Karen	87,923	2,823
Dunn, Michael	80,678	2,265
Elley, David	78,574	964
Elzinga, Chris	85,818	281
Farkas, George	140,565	123
Frame, Mark	193,298	1,283
Gailey, Neil	116,767	1,467
Gill, Michele	99,693	655
Goodman, James	100,560	2,368
Graff, Lindsay	76,711	391
Green, Robert	92,320	160
Hammerer, Jason	111,577	732
Hastings, Rachel	101,945	2,010
Hixson, Shane	123,686	-
Hutton, Chris	89,936	765
Iluk, David	113,977	174
Jackman, Brent	88,259	365
Janssen, William	94,101	325
Jordan, Megan	113,520	-
Kilner, Fred	96,789	-
Killick, Lane	97,214	930
Knott, Heather	75,243	56
Knott, Tyler	80,706	306
Koby, Patrick	76,005	2,315
Laliberte, Lynn	84,753	1,501
Laycock, Marla	97,714	865
Mansueti, Ernie	158,631	1,716
Martineau, Michelle	102,442	3,463
Mason, Shaun	127,540	1,594
McCartney, Scott	82,098	855
McKay, Michael	90,129	329
McLeod, Morgan	86,729	554
Meiner, Alyssa	83,533	1,012
Milne, J. Dan	117,340	1,125
Morris, Glenn	86,056	1,232

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Name	Remuneration	Expenses
Munro, Richard W	84,954	456
Neumann, Donald	76,913	24
Nielsen, Bent	76,911	258
Nixon, Sarah	169,809	1,159
Paddle, Kelly	87,764	568
Parker, Jeff	87,374	1,203
Preikshot, David	91,300	1,176
Reitsma, R Clay	122,894	3,646
Robinson, James	101,331	363
Robertson, Ben	77,818	1,798
Sanesh, Rebecca	76,711	-
Scargall, Mathew	85,183	689
Stewart, Donald	134,412	1,027
Swabey, Edward C	225,987	2,309
Tansley, Rowena	89,743	-
Von Schilling, Caroline	86,971	1,933
Ward-Moran, Harvey	76,351	630
Wentz, Brent	79,811	1,268
Whyte, Laurel	79,615	1,820
Wiebe, Walter	117,091	1,319
Workman, Samuel	76,873	-
Zapata Lopez, Esmeralda	78,229	-
Zunti, Hugh	76,711	484
Sub total	7,964,815	75,009
Employees less than \$75,000	<u>7,341,361</u>	<u>73,450</u>
Total - Employees	<u>\$ 15,306,176</u>	<u>\$ 148,459</u>

Reconciliation

Total Remuneration - elected officials	\$ 249,965
Total Remuneration - other employees	15,306,176
Subtotal	15,556,141
Reconciling Items	3,257,721
Total per Statement of Revenue and Expenditure	18,813,862
Variance	\$ -

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(2), (3), (4), (5) and (6)

The Corporation of the District of North Cowichan
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Schedule of Goods and Services

Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

Supplier Name	Aggregate amount paid to supplier
See attached list	\$ 53,253,069

Consolidated Total paid to suppliers who received aggregate payments of \$25,000 or less

	\$ 4,001,956
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Total of payments to suppliers for grants and contributions exceeding \$25,000

Consolidated total of grants exceeding \$25,000	\$ 116,500
Consolidated total of contributions exceeding \$25,000	
Consolidated total of all grants and contributions exceeding \$25,000	\$ 116,500

Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers	\$ 53,253,069
Consolidated total of payments of \$25,000 or less paid to suppliers	4,001,956
Consolidated total of all grants and contributions exceeding \$25,000	116,500

Total	<u>\$</u>	<u>57,371,525</u>
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Prepared under the Financial Information Regulation, Schedule 1, section 7, and the Financial Information Act, section 2

The Corporation of the District of North Cowichan
Statement of Financial Information
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Schedule of Payments for Goods and Services

Supplier Name	Total
3Green Tree Ecosystem Services Ltd	\$ 40,231
Aardvark Pavement Marking Services	99,209
Abba Floorcoverings Ltd	44,358
2025611 Alberta Ltd	121,693
AccessSMT Holdings Ltd	26,380
Ace Ina Insurance	39,751
Acti-Zyme Products Ltd	92,218
AES Engineering Ltd	35,720
Alan Dolan & Associates	32,267
Alpine Insulation Ltd	31,828
Andrew Sheret Ltd	104,562
Aon Reed Stenhouse Inc	455,536
Associated Fire & Safety Division Of Associated	63,758
BC Assessment Authority	393,999
BC Hydro	1,429,682
341234 BC LTD (DbA Microserve)	30,662
Beaver Electrical Machinery Ltd	61,407
Berk's Intertruck Ltd	32,123
Best Western Cowichan Valley Inn	37,750
Bin There Demolition	106,364
BMO Corporate Card Payments	398,808
Branda Contracting Inc	87,537
Brenntag Canada Inc	47,523
Brentwood Developments Ltd	44,678
Butler Concrete & Aggregate Ltd	29,962
C3 Mainline Inspections Inc	90,452
Canadian Linen And Uniform	41,535
Canadian Tree Services	39,722
Canadian Union Of Public Employees Local 358	207,612
Canem Systems Ltd	73,473
Capital Regional District	25,376
Caro Analytical Services	38,565
CDW Canada Inc	53,221
Centrix Control Solutions LP	28,353
Centralsquare Canada Software Inc	83,446
Charter Telecom Inc	45,646
Chemainus And District Chamber Of Commerce	27,500
Chemainus Business Improvement Association	135,522
Chinook Scaffold Systems Ltd	26,232
City of Duncan	266,836

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Supplier Name	Total
Clean Sweep Services	70,855
Cleartech Industries Inc	175,920
Coastal Animal Control Services of BC Ltd	175,386
Coast Interior Archaeology	56,008
Columbia Fuels	170,399
Copcan Civil Ltd	1,465,433
Coral Canada Wide Ltd	34,879
Cowichan Land Trust	40,600
Cowichan Exhibition Society	25,000
Cowichan Valley Regional District	11,680,192
Cowichan Trail Stewardship Society	60,721
Cowichan Band Superintendent Trust	373,575
Cowichan Valley Regional Hospital District	4,114,031
Cowichan Neighbourhood House Association	30,000
Cutting Edge Enterprises Ltd	59,322
Designed Air Systems Ltd	43,911
Donnay Development Ltd	131,363
DUNCAN PAVING - (Div of Ok Industries Ltd)	2,399,727
Duncan Curling Club	39,984
Duncan Cowichan Chamber of Commerce	34,000
Duncan Music Ltd	44,222
EB Horsman & Son	36,023
Ecofish Research Ltd	45,035
Edwards Janitorial Services Ltd	113,862
Ellison Excavating Ltd	32,542
Equitable Life	798,548
ESRI Canada Ltd	66,405
Express Custom Trailer MFG Inc	58,729
FortisBC Energy Inc	69,415
Fraser Valley Refrigeration Ltd	61,534
GFL Environmental Inc	207,839
Grant Thornton LLP	55,125
Great Pacific Consulting Ltd	79,768
Gregg Distributors Co Ltd	43,706
Guillevin International Co	54,284
Hastings Excavating Ltd	73,923
HB Harbour Management	106,205
Heatherbrae Builders Co Ltd	538,890
Heavy Metal Marine Ltd	95,239
Houle Electric Limited	230,520
HSL Automation Ltd	34,565
Hub City Glass Ltd	44,209

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Supplier Name	Total
Iconix Waterworks	243,860
Irwin Air Ltd	32,184
Island Tractor Supply Ltd	26,649
Island Savings Insurance Services	116,812
IWC Excavation Ltd	110,467
JSF Technologies Inc	34,655
JSK Traffic Control Services Inc	325,525
Judith Cullington & Associates	50,216
Keystone Creek Properties Ltd	50,000
Khowutzun Forest Services LP	74,798
Knappett Projects Inc	184,688
Krasy Joe's Property Maintenance Specialists	60,358
Lafarge Canada Inc	70,125
Lanarc 2015 Consultants Ltd	33,912
Lees & Associates Consulting Ltd	60,690
Lewkowich Engineering Associates Ltd	28,926
Libra Tree Service Ltd	28,603
LJ Bollinger Landscaping	26,715
LMNTS Project Services Inc	60,536
Madrone Environmental Services Ltd	35,557
Mb 4 Contracting Ltd	31,732
McElhanney Associates Land Surveying Ltd	34,251
Mega Tech	41,156
M2 Green Mechanical Ltd	241,409
Microsoft Licensing GP	91,415
Milestone Equipment Contracting Inc	982,396
Millstone Contracting Ltd	69,778
Millennia Research Ltd	49,958
Minister of Finance - Medical Services Plan Of	308,873
Minister of Finance - School Tax	39,634
Modus Planning Design & Engagement Inc	120,853
Monk Office	42,979
Myra System Corp	110,907
NCFD Chemainus Hall	27,772
Nutrien AG Solutions Inc	30,348
Ok Tire - Duncan Tire (1999) Ltd	44,096
Parhar Holdings Ltd	77,443
Parkland Corporation	150,795
Parksville Chrysler Ltd	25,760
Pension Corporation	2,413,616
Planet Clean Canada (A Bunzl Company)	47,127
Plante Development Ltd	27,200

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Supplier Name	Total
Pontious Contracting Ltd	79,811
Porters Dairy Ltd	46,939
P&R Truck Centre	409,277
Questica Inc	44,347
Read Jones Christoffersen	37,076
Receiver General for Canada - Commissioner	4,612,027
Receiver General for Canada - Revenue Canada	4,237,404
Ricoh Canada Inc	89,097
Rockland Place Properties	45,888
Rocky Mountain Refrigeration Ltd	26,958
Sahtlam Sand & Gravel Ltd	36,883
Save-On-Septic Services Ltd	163,481
Schaffers' Equipment Truck & Trailer Repairs	42,012
Scho's Line Painting Ltd	123,893
Scott Sylvia	78,000
Sealtec Industries Ltd	50,051
Shur-Power Electric Ltd	49,334
Softchoice Corporation	39,181
Somenos Construction Ltd	51,213
Somenos Marsh Wildlife Society	32,050
Sound Solutions Inc	28,895
Southern Railway Vancouver Island	54,649
South Vancouver Island Assessment & Referral	25,944
Stan Holman Backhoe Service	25,186
Steve Marshall Ford Lincoln Ltd	185,123
Stone Pacific Contracting Ltd	31,366
Sustainability Solutions Group	40,045
Sylvis Environmental Services Inc	52,276
TD Canada Trust - Duncan	29,178
Telus	84,663
Telus Mobility	75,203
Telus Corporation (Construction)	261,731
Tempest Development Group Inc	38,420
Tomko Sports Systems Inc	29,412
Top Line Roofing Ltd	71,484
Trail Holistics Inc	32,213
Transtide Kingsview Development Ltd	193,948
Trent Radcliffe Construction	44,579
Unitech Construction Management Ltd	749,820
Urban Systems Ltd	59,305
Vadim Computer Management Group Ltd	27,599
Vancouver Island Regional Library	1,535,901

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Supplier Name	Total
VDA Architecture Limited	56,393
Waste Management of Canada Corporation	32,422
Waste Connections of Canada Inc	247,327
Waterhouse Environmental Services Corporation	35,924
Wiersma Wendy	28,508
Wescor Contracting Ltd	149,723
West Coast Evergreen Gardening Inc	69,708
Westwood Metals Ltd	152,225
West Coast Pre-Fab Ltd	131,401
Worksafe BC	423,096
X10 Networks	216,461
Young Anderson Barrister & Solicitors	299,974
Young Anderson Barrister & Solicitors "In Trust"	<u>1,721,380</u>
 Total suppliers exceeding 25,000	 53,253,069
 BC Forest Discovery Centre	 25,000
Chemainus and District Chamber of Commerce	27,500
Cowichan Neighbourhood House Association	30,000
Duncan Cowichan Chamber of Commerce	<u>34,000</u>
 Total grants exceeding 25,000	 116,500
 Other suppliers under 25,000	 <u>4,001,956</u>
 Total of printed suppliers	 <u>\$ 57,371,525</u>

Prepared under the Financial Information Regulation, Schedule 1, section 7, and the Financial Information Act, section 2

Schedule of Guarantee and Indemnity Agreements

Information on all financial guarantees or indemnity agreements for this organization is included in Note 14 c) of the Financial Statements.

Prepared under the Financial Information Regulation Schedule 1, section 5

Schedule of Severance Agreements

There was one severance agreement between the District of North Cowichan and its non-unionized employees in 2020.

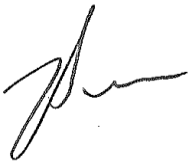
This agreement represented 1 month of compensation.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6 (7)

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Statement of Financial Approval

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Talitha Soldera
Director, Financial Services
June 16, 2021



Albert R.K. Siebring
Mayor
June 16, 2021