

PARKS AND RECREATION FEES AND CHARGES BYLAW

Bylaw 3899

CONSOLIDATION

This consolidation is a copy of a bylaw consolidated under the authority of section 139 of the *Community Charter* and in accordance with section 1 of Consolidation and Revision Authority Bylaw 3514, 2013.

Current to August 26, 2025

Last amended on August 12, 2025

This Bylaw has been consolidated and printed under and by authority of the Corporate Officer for the Corporation of the District of North Cowichan.

LIST OF AMENDMENTS

		Effective Date
Bylaw Number	Description of Amendment	(YYYY-MMM-DD)
4022	Update definitions, general conditions, titles of schedules and fees and charge	2025-Aug-12



The Corporation of the District of North Cowichan

Parks and Recreation Fees and Charges Bylaw

Bylaw No. 3899

The Council of The Corporation of The District of North Cowichan enacts in open meeting assembled as follows:

Title

1 This Bylaw may be cited as "Parks and Recreation Fees and Charges Bylaw No. 3899, 2023".

Definitions

2 In this Bylaw:

Age Categories [BL4022]

"ADULT" means a person between the ages of 19 years up to and including 54 years of age, excluding students aged 19 with valid full-time student identification.

"CHILD" means a person between the ages of 4 years up to and including 12 years of age. [BL4022]

"SENIOR" means a person between the aged 55 years and older. [BL4022]

"INFANT/TODDLER" means a person between the ages of 0 years up to and including 3 years of age. [BL4022]

"YOUTH/STUDENT" means a person between the ages of 13 up to and including 18 years of age, and includes students aged 19 with valid full-time student identification.
[BL4022]

Admissions [BL4022]

"ANNUAL MEMBERSHIP" is a membership that provides one year's access to the Cowichan Aquatic Centre and Fuller Lake Arena. [BL4022]

"ANNUAL PLUS MEMBERSHIP" is a membership that provides 365 days' worth of access to the Cowichan Aquatic Centre and the Fuller Lake Arena that includes one locker token per visit, unlimited pass freezing and an automatic pass extension due to the annual maintenance facility closure. [BL4022]

DROP-IN [BL4022]

"FAMILY" for admission purposes, consists of persons related through marriage or common-law, blood relationship, legal adoption or legal guardianship, and must include at least one *Youth*, *Child*, *Preschooler* or infant.

"INDIVIDUAL" means person purchasing an admission ticket or pass at the Cowichan

Aquatic Centre or the Fuller Lake Arena under Section 1. [BL4022]

"MEMBERSHIP": means access to the Cowichan Aquatic Centre and Fuller Lake Arena on a pre-set time-based period. [BL4022]

"PASS": means access to the Cowichan Aquatic Centre and Fuller Lake Arena based on a set number of visits. [BL4022]

SEASONAL MEMBERSHIP [BL4022]

Room Rentals [BL4022]

"LARGE ROOM": is a rental room that has a person capacity of over 25 people, which are: FLA A/B Room, FLA Upper Meeting Room, CAC Childminding Room, CAC Party Room Full, CAC Fitness Studio Rooms. [BL4022]

"SMALL ROOM" is a rental room that has a person capacity of under 25 people, which are: FLA Board Room, FLA A or B Room, CAC Party Room North, CAC Party Room South. [BL4022]

Facility Rentals [BL4022]

"ADULT" means a person between the ages of 19 years up to and including 54 years of age, excluding students aged 19 with valid full-time student identification.

"COMMERCIAL" means a person utilizing parks and recreation facilities for the purpose of personal financial gain or profit. [BL4022]

"DRY FLOOR": means all rental bookings that occur during the period of the removal of ice that occur on the concrete slab. [BL4022]

"FULL AQUATIC FACILITY": means complete access to all public spaces within the Cowichan Aquatic Centre excluding the fitness centre. [BL4022]

"FULL POOL RENTAL": means either the competition pool, or wave pool within the Cowichan Aquatic Centre. [BL4022]

"LANE RENTAL": means one 25-meter lane within either the competition pool or wave pool within Cowichan Aquatic Centre. [BL4022]

"MINOR (U19)": means an organization, business, nonprofit entity, or a local government agency that sponsors or conducts amateur sports competitions, training, camps or clubs in which persons 19 years of age or younger participate. [BL4022]

"NON-PRIME TIME" means all hours outside of Prime-Time hours.

"NORMAL STAFFING" means regularly scheduled staff that are required to maintain the facility during normal and regular facility operating hours. [BL4022]

"PRIME TIME" is defined as Monday through Friday, from 3:00 pm to 9:59 pm, and Saturday and Sunday from 6:00 am to 9:59 pm, as well as all hours of statutory holidays. [BL4022]

"RENTAL": means a space that is booked by an individual or organization by the hour, unless otherwise noted.

"SUMMER ICE": means all ice rental bookings that occur between June 1st to Labour Day. [BL4022]

Establishment of Fees and Charges

- To the extent that fees and charges in this Bylaw are not otherwise established and imposed, this Bylaw establishes and imposes the fees and charges for use of recreation facilities, parks and sportsfields as set out in Schedules "A" to "F".
- 4 Wherever this Bylaw sets out recreation fees and charges with respect to other municipal bylaws and such other bylaws contain similar fees and charges, this Bylaw is deemed to prevail.
- The fees and charges established in Schedules A, B, C, E shall come into force and effect as follows:
 - (1) The fees listed under Column 2 shall come into force and effect upon adoption;
 - (2) The fees listed under Column 3 shall come into force and effect on September 1, 2025;
 - (3) The fees listed under Column 4 shall come into force and effect on September 1, 2026; and
 - (4) The fees listed under Column 5 shall come into force and effect on September 1, 2027.
 [BL4022]

General Conditions for Facility Rentals

- 6 All rental rates include the standard facility, with Normal Staffing. [BL4022]
- In those cases where rentals require additional staff resources, the cost of those additional resources will be borne by the user. Additional costs will be charged at the actual costs incurred by the District and will be identified before the event and included as a portion of the event or rental charges.
- 7.1 Full facility rentals, both at the Cowichan Aquatic Centre and the Fuller Lake Arena, will be considered upon request for major events. [BL4022]
- 8 [BL4022 Deleted]
- 9 [BL4022 Deleted]
- 10 A cleaning fee shall be charged at the actual cost to users where:
 - (1) Additional cleaning is required that exceeds the District's cleaning requirements specified in the rental contract;
 - (2) Additional cleaning costs shall include staff wages, as established under the current Collective Agreement, and the actual costs for purchase of specialized cleaning products; and,
 - (3) It has been agreed to by the user under the terms and conditions specified in a rental contract.
- Users who do not vacate the facility in accordance with their rental contract shall be subject to a prorated "Late Use" fee, for the period of time the facility was occupied beyond the time specified in the contract, in addition to any other rental fee associated with the rented facility at 1.5 times the regular rate.

Cowichan Aquatic Centre Rentals Conditions

- 12 Full Pool and Full Aquatic facility rentals, as listed under Schedule "C", for:
 - (1) Half Day rentals are a maximum of 8 hours, including set up and take down, and include

- the use of the Full Party Room or the Childminding Room for up to 4 hours.
- (2) Full Day rentals are a maximum of 24 hours, including set up and take down, and the use of the Full Party Room or the Childminding Room for up to 16 hours. [BL4022]
- 13 [BL4022 Deleted]
- 14 [BL4022 Deleted]
- 15 [BL4022 Deleted]

Fuller Lake Arena Rental Conditions [BL4022]

- 15.1 Full Ice rentals, as listed under Schedule "E" for,
 - (1) Ice clean times are included in the hourly rental. Access to the ice during cleans in not available.
 - (2) Dressing rooms are included in rental and will be assigned. [BL4022]

Crofton Pool Rental Conditions [BL4022]

- 16 Hourly rentals at the Crofton Outdoor Pool as listed in Schedule "D" includes:
 - (1) Two (2) lifeguards.
 - (2) Full facility access, including changerooms, pool, and patio areas. [BL4022]

Commercial User Fees

17 Commercial User fees are double the Single Admission rate for Adults established under Schedule "A".

Drop-in Admission and Membership Conditions [BL4022]

- Free admission for infants/toddlers, ages 0-3, is provided at the Cowichan Aquatic Centre, Crofton Outdoor Pool, and Fuller Lake Arena. [BL4022]
- The rate for a Prescription for Exercise listed as item 52 under Schedule "A", shall include a 3-month *Lifestyle Pass*, weight room/facility orientation, and an information resource package.
- 20 Individuals working as a caregiver in the support of an Individual with a disability shall be entitled to a no-cost single admission at the Cowichan Aquatic Centre, the Crofton Pool or the Fuller Lake Arena. [BL4022]
- 20.1 Pass Expirations: All passes (10 and 30 visits) will expire 2 years after date of purchase. [BL4022]
- 20.2 Annual plus memberships will automatically expire 3 years after date of purchase. [BL4022]

Cowichan Valley Soccer Association Exemption

21 The rental of Williams Field by the Cowichan Valley Soccer Association (CVSA) shall be at no cost, despite the rental fee established under Item 1 in Schedule "F".

Schedules

- The following schedules are included in and form part of this Bylaw:
 - (1) Schedule "A" Cowichan Aquatic Centre & Fuller Lake Arena: Admissions Fees and Charges
 - (2) Schedule "B" Cowichan Aquatic Centre & Fuller Lake Arena: Room Rental Fees and Charges
 - (3) Schedule "C" Cowichan Aquatic Centre: Aquatic Rental Fees and Charges

- (4) Schedule "D" Crofton Pool
- (5) Schedule "E" Fuller Lake Arena: Ice Rental Fees and Charges
- (6) Schedule "F" Field and Park Use Fees [BL4022]

Severability

23	If any section, subsection, sentence, clause or phrase of this By invalid by the decision of any court of competent jurisdiction, t severed and the decision that it is invalid shall not affect the value.	he invalid portion shall be
READ READ	D a first time on April 5, 2023 D a second time on April 5, 2023 D a third time on April 5, 2023 PTED on April 19, 2023	
CORP	PORATE OFFICER	PRESIDING MEMBER

Schedule "A" - Cowichan Aquatic Centre & Fuller Lake Arena: Admission Fees & Charges [BL4022]

	Description	Column 2 Amount	Column 3 Sep 1/25 Amount	Column 4 Sep 1/26 Amount	Column 5 Sep 1/27 Amount
	Individual Drop-in Admission	Amount	Sep 1/23 Amount	Sep 1/20 Amount	Sep 1/27 Amount
1	Senior	\$5.05	\$5.15	\$5.25	\$5.35
2	Adult	\$6.65	\$6.80	\$6.95	\$7.10
3	Youth / Student	\$4.75	\$4.85	\$4.95	\$5.05
4	Child	\$3.30	\$3.35	\$3.40	\$3.45
5	Infant/Toddler	\$2.25	\$0.00	\$0.00	\$0.00
	Family Drop-in Admission				
6	Senior	\$3.85	\$3.90	\$4.05	\$4.15
7	Adult	\$4.95	\$5.05	\$5.15	\$5.25
8	Youth / Student	\$3.50	\$3.55	\$3.60	\$3.65
9	Child	\$2.75	\$2.80	\$2.85	\$2.90
10	Infant/Toddler	\$1.70	\$0.00	\$0.00	\$0.00
	10 Visit Pass				
11	Senior	\$ 45.35	\$46.25	\$47.20	\$48.15
12	Adult	\$ 60.10	\$61.30	\$62.55	\$63.80
13	Youth / Student	\$ 42.65	\$43.50	\$44.35	\$45.25
14	Child	\$ 30.05	\$30.65	\$31.25	\$31.90
15	Infant/Toddler	\$ 20.20	\$0.00	\$0.00	\$0.00
	30 Visit Pass				
16	Senior	N/A	\$128.75	\$131.25	\$133.75
17	Adult	N/A	\$170.00	\$173.75	\$177.50
18	Youth / Student	N/A	\$121.25	\$123.75	\$126.25
19	Child	N/A	\$83.75	\$85.00	\$86.25
20	Infant/Toddler	N/A	\$0.00	\$0.00	\$0.00
	1 Month Membership				
21	Senior	\$56.55	\$57.70	\$58.85	\$60.05
22	Adult	\$75.40	\$76.90	\$78.45	\$80.00
23	Youth / Student	\$52.70	\$53.75	\$54.85	\$55.95
24	Child	\$37.70	\$38.45	\$39.20	\$40.00

25	Infant/Toddler	\$24.85	\$0.00	\$0.00	\$0.00
Item	Column 1 Description	Column 2 Amount	Column 3 Sep 1/25 Amount	Column 4 Sep 1/26 Amount	Column 5 Sep 1/27 Amount
	Annual Membership				
26	Senior	\$299.05	\$305.05	\$311.15	\$317.35
27	Adult	\$398.70	\$406.65	\$414.80	\$423.10
28	Youth / Student	\$279.10	\$284.70	\$290.00	\$295.00
29	Child	\$199.35	\$203.35	\$207.40	\$211.55
30	Infant/Toddler	\$131.60	\$0.00	\$0.00	\$0.00
	Annual Plus Membership				
31	Senior	\$565.35	\$576.35	\$588.20	\$600.00
32	Adult	\$753.80	\$768.88	\$785.00	\$800.00
33	Youth / Student	N/A	\$569.40	\$580.00	\$590.00
34	Child	\$376.90	\$384.45	\$392.00	\$400.00
35	Infant/Toddler	\$248.75	\$0.00	\$0.00	\$0.00

Schedule "B" - Cowichan Aquatic Centre & Fuller Lake Arena: Room Rental Fees and Charges [BL4022]

ltem	Column 1 Description	Column 2 Amount	Column 3 Sep 1/25 Amount	Column 4 Sep 1/26 Amount	Column 5 Sep 1/27 Amount
	Small Room			·	
1	Commercial	N/A	\$38.00	\$38.75	\$39.55
2	Adult	N/A	\$19.00	\$19.35	\$19.75
3	Minor (U19)	N/A	\$14.25	\$14.55	\$14.80
	Large Room				
4	Commercial	N/A	\$70.00	\$71.40	\$72.80
5	Adult	N/A	\$35.00	\$35.70	\$36.40
6	Minor (U19)	N/A	\$26.25	\$26.75	\$27.30

Schedule "C" - Cowichan Aquatic Centre: Aquatic Rentals Fees and Charges [BL4022]

Item	Column 1 Description	Column 2 Amount	Column 3 Sep 1/25 Amount	Column 4 Sep 1/26 Amount	Column 5 Sep 1/27 Amount
	Lane Rental Prime Time (Competition or Wave Pool)	Amount	Sep 1/23 Amount	Sep 1/20 Amount	Sep 1/27 Amount
	Commercial	\$43.60	\$44.50	\$45.50	\$46.50
	Adult	\$21.80	\$22.25	\$22.70	\$23.15
	Minor (U19)	\$14.68	\$15.00	\$15.25	\$15.50
	Lane Rental Non-Prime Time (Competition or Wave Pool)				
	Commercial	\$37.10	\$37.75	\$38.50	\$39.25
	Adult	\$18.50	\$18.85	\$19.25	\$19.65
	Minor (U19)	\$12.48	\$12.75	\$13.00	\$13.25
	Full Pool Rental Prime Time (Competition or Wave Pool)				
	Commercial	\$338.90	\$345.00	\$350.00	\$360.00
	Adult	\$169.40	\$173.00	\$175.00	\$180.00
	Minor (U19)	\$114.40	\$117.00	\$119.00	\$121.00
	Full Pool Rental Non-Prime Time (Competition or Wave Pool)				
0	Commercial	\$288.10	\$290.00	\$295.00	\$300.00
1	Adult	\$144.00	\$147.00	\$150.00	\$153.00
2	Minor (U19)	\$97.25	\$99.00	\$101.00	\$103.00
	Full Aquatic Facility Full Day (excluding fitness centre)				
3	Commercial	\$4,539.00	\$4,630.00	\$4,700.00	\$4,800.00
4	Adult	\$2,269.60	\$2,325.00	\$2,375.00	\$2,425.00
5	Minor (U19)	\$1,531.95	\$1,565.00	\$1,600.00	\$1,625.00
	Full Aquatic Facility Half Day (excluding fitness centre)				
6	Commercial	\$2,420.75	\$2,500.00	\$2,550.00	\$2,600.00
7	Adult	\$1,210.45	\$1,230.00	\$1,250.00	\$1,275.00
8	Minor (U19)	\$817.05	\$830.00	\$845.00	\$860.00
	Full Aquatic Facility Hourly Prime Time (excluding fitness centre)				
9	Commercial	\$605.20	\$615.00	\$630.00	\$645.00
0	Adult	\$302.65	\$310.00	\$315.00	\$320.00
1	Minor (U19)	\$226.95	\$231.00	\$235.00	\$240.00
	Full Aquatic Facility Hourly Non-Prime Time (excluding fitness				

	centre)				
22	Commercial	\$514.40	\$525.00	\$535.00	\$545.00
23	Adult	\$257.20	\$263.00	\$268.00	\$273.00
24	Minor (U19)	\$192.95	\$196.00	\$200.00	\$204.00

Schedule "D" - Crofton Pool [BL4022]

Item	Column 1	Column 5	Column 6	Column 7
	Description	Sep 1/25 Amount	Sep 1/26 Amount	Sep 1/27 Amount
1	Pool Admission – Ages 4 to 18	\$1.05	\$1.05	\$1.05
2	Pool Admission – Ages 19 and over	\$2.20	\$2.25	\$2.30
3	10 Tickets – Ages 4 to 18	\$10.00	\$10.00	\$10.00
4	10 Tickets – Ages 19 and over	\$20.00	\$20.00	\$20.00
5	Hourly Pool Rental	\$55.70	\$56.80	\$57.95

Schedule "E" - Fuller Lake Arena: Ice Rental Fees and Charges [BL4022]

Item	Column 1 Description	Column 2 Amount	Column 3 Sep 1/25 Amount	Column 4 Sep 1/26 Amount	Column 5 Sep 1/27 Amount
	Ice Rental Prime Time				
1	Commercial	\$334.40	\$347.54	\$361.20	\$375.40
2	Adult	\$167.20	\$173.77	\$180.60	\$187.70
3	Minor (U19)	\$85.25	\$92.92	\$101.29	\$110.40
	Ice Rental Non-Prime Time				
4	Commercial	\$222.10	\$234.92	\$248.46	\$262.80
5	Adult	\$111.05	\$117.46	\$124.23	\$131.40
6	Minor (U19)	\$73.95	\$75.04	\$76.16	\$77.28
	Ice Rental – Summer Ice				
7	Commercial	\$N/A	\$414.94	\$423.24	\$431.70
8	Adult	\$N/A	\$207.47	\$211.62	\$215.85
9	Minor (U19)	\$N/A	\$122.04	\$124.48	\$126.97

	Ice Rental – Dry Floor				
10	Commercial	\$N/A	\$129.30	\$131.90	\$134.50
11	Adult	\$63.40	\$64.65	\$65.95	\$67.25
12	Minor (U19)	\$47.35	\$48.30	\$49.25	\$50.25
	Miscellaneous Fee				
13	Skate Sharpening	\$5.35	\$5.45	\$5.55	\$5.65

Schedule "F" - Field and Park Use Fees [BL4022]

Item	Column 1 Description	Column 5 Sep 1/25 Amount	Column 6 Sep 1/26 Amount	Column 7 Sep 1/27 Amount
Willia	ms Field Hourly Rental Rates:	Sep 1/23 Amount	Sep 1/20 Amount	Sep 1/27 Amount
1	Youth Sports Organizations during daytime hours	\$16.70	\$17.05	\$17.40
2	Youth Sports Organizations during the evening where lights are available	\$22.30	\$22.75	\$23.20
3	Adult Sports Organizations during daytime hours	\$33.45	\$34.10	\$34.80
4	Adult Sports Organizations during the evening where lights are available	\$39.00	\$39.80	\$40.60
Comn	nercial User of Sportsfields or Parks:			
5	Daytime (where lights are not needed)	\$33.45	\$34.10	\$34.80
6	Evening (where lights are available)	\$39.00	\$39.80	\$40.60