

SITE PLAN CHECKLIST

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Provide All Applicable Information on Site Plan

□ Scale (metric) dimensions of the lot, including the lot area
□ Lot coverage (include all buildings) percentage permitted and proposed
□ Gross floor area permitted and proposed
□ Location of the proposed building, including permitted and proposed setbacks
□ Location of all existing buildings
□ Existing property grades and final grades, including building grades
□ Plot all applicable covenants areas, easements and rights-of-way
□ Plot all water courses and top of bank
□ Provide the location of the driveway, including elevation both at the street and garage or parking
area, the width of the driveway at street and dimension to the nearest property pin
□ Plot secondary suite parking area (three off street parking spaces total)
□ Location of water meter or well
□ Location of sanitary connection or septic field
□ Location and height of all proposed or existing retaining walls
□ Location of proposed heat pump
□ North arrow
Please refer to the Single Family Dwelling / Duplex Application Checklist for a complete list of application requirements.