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**EXTERNAL APPOINTMENTS**

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**1. PURPOSE**

To establish a policy for external appointments for North Cowichan Council members.

**2. SCOPE**

This policy applies to the appointment of elected officials to external boards and committees.

**3. POLICY**

The following external appointments shall be made at the Inaugural meeting of Council, following the general local election, for the entire 4-year term, unless otherwise resolve:

- 3.1. Council members shall be appointed as representatives of North Cowichan Council to the following legislated and jurisdictional boards and committees:
  - (1) Cowichan Valley Regional District Board (including the Cowichan Valley Regional Hospital District Board);
  - (2) Vancouver Island Regional Library Board; and,
  - (3) City of Duncan Tourism Advisory Committee.
- 3.2. Council members may be appointed to serve on external organizations as liaisons only.
- 3.3. Where a Council member has been appointed to an external body as a liaison, they should not make motions or vote at such meetings. Nor should the Council member be expected to advocate on behalf of the external organization.
- 3.4. Council members should not sit on the Board of Directors of any outside local organization having dealings with North Cowichan where there are public members who could serve in such positions, unless appointed by Council as an external liaison.
- 3.5. When a report or recommended action comes to Council from an outside organization, the Council Member who acts as a liaison should move the action or the report and then be fully entitled to vote against that same motion having now considered the matter as a member of Council and not as a member of the organization.
- 3.6. Council should annually review appointments to external organizations and determine if an appointment from Council is desirable.

**APPROVAL HISTORY**

WRITTEN BY: Legislative Services	APPROVED BY: Council	DATE: January 16, 2013
	AMENDED BY: Council	DATE: August 21, 2024